

City Administrator Report to Mayor & City Council

February 06, 2015, Edition No. 160

WEEKLY UPDATE:

1. Budget: Reminder - Department budget reviews begin on Saturday, February 7th, at 8am in the Lower Level Conference Room. Rep. Carlson and Sen. Brase will be attending and will plan to start at 8am sharp so that they can attend the MCC public forum at 9am.
2. Legislative Day: The following link provides details on the February Legislative Day hosted by the Iowa League of Cities. David Gobin and I will be attending this year's events (and I will be staying for the league board meeting the following day). We have invited our legislators to our February 7th Budget meeting as well. Here is the link to the days activities: <https://www.iowaleague.org/2015LegDay/Pages/default.aspx>.
3. MFPRSI: From Dan Cassady, Deputy Director MFPRSI - "For Your Information: The System was recently asked to file a fiscal note on Senate Study Bill 1126 regarding state appropriations to the retirement fund. Attached is the current draft of Senate Study Bill 1126 and the System's fiscal note." Please note that the 2nd attachment has a breakdown by City of the impact IF the State would fund "their" share. For Muscatine this would mean a savings of \$172,000 the first year and \$185,000 in the 2nd year.
4. PD: Attached is the 2014 annual report for the Muscatine Police Department. This report is the cumulative work of all of the department supervisors and administrators.
5. FD: Attached is the Annual report for the Muscatine Fire Department.
6. P&R: Special Events Schedule - the current list of event is attached for you r information. This provides a good idea of all of the events taking place annually in Muscatine.
7. Outdoor Dining: The draft regulations are attached for review...next steps include legal review and meeting with the participants.
8. Hotel: Staff submitted comments on the application this past week. Her is a good summary of the project from the latest draft of the final application - "The Project's intent is to construct a hotel, convention center and parking facility in downtown Muscatine, Iowa. The Company currently assesses the Project to include a 112-room hotel with amenities including fitness and pool/spa facilities. In addition, The Project will contain 12,732 square feet of premium conference space housed within the hotel. Included in the conference room square footage will be a 6th floor ballroom with reception and a1250 square foot terrace, which will take optimum advantage of the river views. Parking will be accommodated in an estimated 189 spaces, access controlled parking garage/parking lot located next to the hotel. The hotel will be connected to the Pearl Plaza Condominiums (which include 2 restaurants and 1 bar) via a covered walkway system."

9. Iowa League: Per Rep. Carlson's email newsletter, attached is a copy of the report provided to the Local Government Committee. It is an overview of city governments and the regulatory/financial challenges cities across Iowa face.
10. Healthy Living Festival: The date for the Healthy Living Festival has been set for October 3!

MUNICIPAL FIRE & POLICE RETIREMENT SYSTEM OF IOWA

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toll free: (888) 254-9200
e-mail: pensions@mfrsi.org

7155 Lake Drive Suite 201, West Des Moines, IA 50266 web site: www.mfrsi.org

February 4, 2015

Jennifer Acton
Legislative Analyst
Legislative Fiscal Bureau
State of Iowa
State Capitol
Des Moines, Iowa 50319

Re: Fiscal Note Request: SSB 1126
– State Appropriation

Dear Ms. Acton;

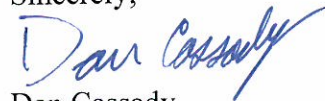
The retirement system has reviewed the referenced legislation and estimates the following financial impact to the State, Cities, and Members over the next 5 years.

	State Appropriation	Impact on City Contributions (Property Taxes)	Impact on Member Contributions
FY July 1, 2014 – June 30, 2015	\$9,800,000	\$(9,800,000)*	\$0.00
FY July 1, 2015 – June 30, 2016	10,500,000	(10,500,000)	0.00
FY July 1, 2016 – June 30, 2017	11,000,000	(11,000,000)	0.00
FY July 1, 2017 – June 30, 2018	11,400,000	(11,400,000)	0.00
FY July 1, 2018 – June 30, 2019	11,900,000	(11,900,000)	0.00

* Decrease would be recognized in future years through lower required contributions

Attached is the impact on property taxes for each city covered by the 411 System.

Sincerely;



Dan Cassady
Deputy Director

c.c. – Board of Trustees

att.

State Appropriation to 411
Impact on City Contributions (Property Taxes) For Next 5 Years if State Contribution is Restored to 3.79% of Covered Payroll

Fiscal Year	2015	2016	2017	2018	2019	Total
Impact on Cities Rate	NA	-3.79%	-3.79%	-3.79%	-3.79%	
Dollar Impact on Cities:						
AMES	(\$264,000)	(\$282,000)	(\$296,000)	(\$307,000)	(\$320,000)	(\$1,469,000)
ANKENY	(\$163,000)	(\$175,000)	(\$183,000)	(\$190,000)	(\$198,000)	(909,000)
BETTENDORF	(\$184,000)	(\$197,000)	(\$207,000)	(\$214,000)	(\$224,000)	(1,026,000)
BOONE	(\$57,000)	(\$61,000)	(\$64,000)	(\$66,000)	(\$69,000)	(317,000)
BURLINGTON	(\$177,000)	(\$190,000)	(\$199,000)	(\$206,000)	(\$215,000)	(987,000)
CAMANACHE	(\$25,000)	(\$27,000)	(\$28,000)	(\$29,000)	(\$31,000)	(140,000)
CARROLL	(\$27,000)	(\$29,000)	(\$31,000)	(\$32,000)	(\$33,000)	(152,000)
CEDAR FALLS	(\$175,000)	(\$188,000)	(\$197,000)	(\$204,000)	(\$213,000)	(977,000)
CEDAR RAPIDS	(\$913,000)	(\$979,000)	(\$1,025,000)	(\$1,063,000)	(\$1,109,000)	(5,089,000)
CENTERVILLE	(\$24,000)	(\$25,000)	(\$27,000)	(\$28,000)	(\$29,000)	(133,000)
CHARLES CITY	(\$33,000)	(\$36,000)	(\$38,000)	(\$39,000)	(\$41,000)	(187,000)
CLINTON	(\$193,000)	(\$207,000)	(\$217,000)	(\$225,000)	(\$235,000)	(1,077,000)
CLIVE	(\$59,000)	(\$63,000)	(\$66,000)	(\$69,000)	(\$72,000)	(329,000)
COUNCIL BLUFFS	(\$572,000)	(\$613,000)	(\$642,000)	(\$665,000)	(\$695,000)	(3,187,000)
CRESTON	(\$28,000)	(\$30,000)	(\$32,000)	(\$33,000)	(\$34,000)	(157,000)
DAVENPORT	(\$802,000)	(\$859,000)	(\$900,000)	(\$933,000)	(\$974,000)	(4,468,000)
DECORAH	(\$28,000)	(\$30,000)	(\$32,000)	(\$33,000)	(\$35,000)	(158,000)
DES MOINES	(\$1,783,000)	(\$1,910,000)	(\$2,001,000)	(\$2,074,000)	(\$2,165,000)	(9,933,000)
DEWITT	(\$20,000)	(\$22,000)	(\$23,000)	(\$24,000)	(\$25,000)	(114,000)
DUBUQUE	(\$497,000)	(\$532,000)	(\$558,000)	(\$578,000)	(\$603,000)	(2,768,000)
ESTHERVILLE	(\$25,000)	(\$26,000)	(\$28,000)	(\$29,000)	(\$30,000)	(138,000)
EVANSDALE	(\$10,000)	(\$11,000)	(\$11,000)	(\$12,000)	(\$12,000)	(56,000)
FAIRFIELD	(\$32,000)	(\$34,000)	(\$35,000)	(\$37,000)	(\$38,000)	(176,000)
FORT DODGE	(\$145,000)	(\$156,000)	(\$163,000)	(\$169,000)	(\$177,000)	(810,000)
FORT MADISON	(\$67,000)	(\$72,000)	(\$75,000)	(\$78,000)	(\$81,000)	(373,000)
GRINNELL	(\$39,000)	(\$41,000)	(\$43,000)	(\$45,000)	(\$47,000)	(215,000)
INDIANOLA	(\$46,000)	(\$49,000)	(\$52,000)	(\$53,000)	(\$56,000)	(256,000)

State Appropriation to 411
Impact on City Contributions (Property Taxes) For Next 5 Years if State Contribution is Restored to 3.79% of Covered Payroll

Fiscal Year	2015	2016	2017	2018	2019	Total
Impact on Cities Rate	NA	-3.79%	-3.79%	-3.79%	-3.79%	
Dollar Impact on Cities:						
IOWA CITY	(\$364,000)	(\$390,000)	(\$408,000)	(\$423,000)	(\$442,000)	(2,027,000)
KEOKUK	(\$79,000)	(\$85,000)	(\$89,000)	(\$92,000)	(\$96,000)	(441,000)
KNOXVILLE	(\$25,000)	(\$27,000)	(\$28,000)	(\$29,000)	(\$30,000)	(139,000)
LEMARS	(\$35,000)	(\$37,000)	(\$39,000)	(\$40,000)	(\$42,000)	(193,000)
MAQUOKETA	(\$21,000)	(\$23,000)	(\$24,000)	(\$24,000)	(\$26,000)	(118,000)
MARION	(\$181,000)	(\$194,000)	(\$203,000)	(\$210,000)	(\$219,000)	(1,007,000)
MARSHALLTOWN	(\$153,000)	(\$164,000)	(\$172,000)	(\$178,000)	(\$186,000)	(853,000)
MASON CITY	(\$197,000)	(\$211,000)	(\$221,000)	(\$229,000)	(\$239,000)	(1,097,000)
MUSCATINE	(\$172,000)	(\$185,000)	(\$193,000)	(\$200,000)	(\$209,000)	(959,000)
NEWTON	(\$105,000)	(\$112,000)	(\$117,000)	(\$122,000)	(\$127,000)	(583,000)
OELWEIN	(\$23,000)	(\$25,000)	(\$26,000)	(\$27,000)	(\$28,000)	(129,000)
OSKALOOSA	(\$48,000)	(\$51,000)	(\$54,000)	(\$56,000)	(\$58,000)	(267,000)
OTTUMWA	(\$146,000)	(\$156,000)	(\$164,000)	(\$169,000)	(\$177,000)	(812,000)
PELLA	(\$30,000)	(\$33,000)	(\$34,000)	(\$35,000)	(\$37,000)	(169,000)
SIOUX CITY	(\$633,000)	(\$678,000)	(\$710,000)	(\$736,000)	(\$768,000)	(3,525,000)
SPENCER	(\$49,000)	(\$53,000)	(\$56,000)	(\$58,000)	(\$60,000)	(276,000)
STORM LAKE	(\$37,000)	(\$39,000)	(\$41,000)	(\$43,000)	(\$45,000)	(205,000)
URBANDALE	(\$178,000)	(\$190,000)	(\$199,000)	(\$207,000)	(\$216,000)	(990,000)
WATERLOO	(\$562,000)	(\$602,000)	(\$631,000)	(\$654,000)	(\$682,000)	(3,131,000)
WAVERLY	(\$36,000)	(\$38,000)	(\$40,000)	(\$42,000)	(\$43,000)	(199,000)
WEBSTER CITY	(\$31,000)	(\$33,000)	(\$34,000)	(\$36,000)	(\$37,000)	(171,000)
WEST DES MOINES	(\$307,000)	(\$329,000)	(\$345,000)	(\$357,000)	(\$373,000)	(1,711,000)
Impact on Cities	(9,800,000) *	(10,500,000)	(11,000,000)	(11,400,000)	(11,900,000)	(54,600,000)

* Decrease would be recognized in future years through lower required contributions

Senate Study Bill 1126 - Introduced

SENATE FILE _____
BY (PROPOSED COMMITTEE ON
STATE GOVERNMENT BILL BY
CHAIRPERSON DANIELSON)

A BILL FOR

1 An Act providing for appropriations to the statewide fire
2 and police retirement system and including effective date
3 provisions.
4 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

1 Section 1. NEW SECTION. **411.19 State appropriation.**

2 1. There is appropriated from the general fund of the state
3 for each fiscal year an amount equal to three and seventy-nine
4 hundredths percent of the covered earnable compensation to be
5 distributed to the statewide fire and police retirement system,
6 or to the cities participating in the system, to finance the
7 cost of benefits provided in this chapter by amendments of the
8 Acts of the Sixty-sixth General Assembly, chapter 1089. The
9 method of distribution shall be determined by the board of
10 trustees based on information provided by the actuary of the
11 statewide retirement system.

12 2. Moneys appropriated by the state shall not be used
13 to reduce the normal rate of contribution of any city below
14 seventeen percent.

15 Sec. 2. STATEWIDE FIRE AND POLICE RETIREMENT SYSTEM FUND —
16 APPROPRIATION.

17 1. There is appropriated from the general fund of the state
18 for deposit in the statewide fire and police retirement fund
19 created in section 411.8, for the fiscal year beginning July 1,
20 2014, and ending June 30, 2015, the following amount:

21 \$ 9,800,000

22 2. Moneys appropriated by the state pursuant to this section
23 shall not be used to reduce the normal rate of contribution of
24 any city below 17 percent.

25 Sec. 3. EFFECTIVE UPON ENACTMENT. The following provision
26 or provisions of this Act, being deemed of immediate
27 importance, take effect upon enactment:

28 1. The section of this Act providing for an appropriation to
29 the statewide fire and police retirement fund for the fiscal
30 year beginning July 1, 2014.

31 EXPLANATION

32 The inclusion of this explanation does not constitute agreement with
33 the explanation's substance by the members of the general assembly.

34 This bill provides for a state appropriation to the
35 statewide fire and police retirement system established in

1 Code chapter 411 equal to 3.79 percent of the covered earnable
2 compensation of the members. The percentage represents the
3 cost of benefits provided by Acts of the 66th General Assembly.
4 The bill restores the standing state appropriation to the
5 retirement system that was repealed by 2010 Acts, chapter 1167.
6 The repealed language had set the state appropriation based
7 upon the cost of benefits provided by the Acts of the 66th
8 General Assembly but did not specify a percentage.

9 The bill also provides for an appropriation from the general
10 fund of the state to the statewide fire and police retirement
11 system fund for the fiscal year beginning July 1, 2014, for
12 \$9.8 million. This provision of the bill takes effect upon
13 enactment.

I. Sidewalk Café Easement Agreements

1. Sidewalk Café is defined as a permitted area within the public right-of-way consisting of tables and chairs where patrons may be served food and/or beverages from an adjacent café or restaurant.
2. No person shall operate a sidewalk café without an approved easement agreement.
3. The agreement shall be between the City and the café owner with the approval of the building owner, if different than the café owner.
4. The agreement shall provide that no property right is conferred and that it may be terminated if the City determines that the right of way is needed.
5. The agreement shall include provisions for insurance, indemnification, fencing, maintenance, including vegetation and the subsurface if applicable, and any other reasonable provision as determined by the City Administrator, or designee.
6. The agreement shall include a site plan that meets all the requirements of Section XXX
7. The easement agreement, at a minimum, shall require the café operator to provide a certificate of insurance satisfactory to the City, and shall agree to hold the City harmless against any and all liability arising from or relating to the operation of the sidewalk cafe or the location of the cafe on the public right of way including, but not area, limited to, all claims arising from occurrences or accidents within the sidewalk cafe including the walkway through a café.
8. Easement agreements shall expire on December 31st of the year in which they are issued.
9. Termination of easement agreements
 - A. After execution of an easement agreement, the City Administrator, or designee, shall retain the right to terminate the easement agreement but only after written notice of violation has been given and the time to cure the violation has expired. Grounds for termination of the easement agreement shall include, but not be limited to:
 - i. Violations of the state and liquor control laws,
 - ii. Violations of the easement agreement,
 - iii. Creating a safety hazard, health hazard and/or public nuisance under state or local law.
 - B. The City Administrator, or designee, retains the right to terminate the easement agreement and direct removal of sidewalk cafe operations if there is a substantial and reasonable need for use of the public right of way for a valid public purpose.
 - C. The cafe owner has the right to appeal a decision to terminate the agreement to the City Council.

II. Approval of Easement Agreements

1. Easement Agreements shall approved by a resolution of City Council.

2. The City is not obligated to approve an easement agreement, even if it meets all criteria contained within this chapter, approval will be based on City Council making a determination that the proposed easement agreement is beneficial to the community.
3. City Council may attach any conditions to the approval of an easement agreement that it deems necessary.
5. Application for an easement agreement shall be made upon a form approved and provided by the City of Muscatine, and shall be accompanied an application fee, as set by resolution of City Council
6. Site Plan - A dimensioned site plan drawing showing the general layout of the sidewalk area and building frontage, including all of following items if applicable:
 - A. The general layout of the sidewalk area and building frontage.
 - B. Street, curb, sidewalk, property lines and all existing/proposed improvements in the sidewalk area.
 - C. Boundaries of the sidewalk café.
 - D. The distance between the sidewalk café and the entrance to any adjacent commercial business.
 - E. The distance between the railing of the sidewalk café and the curb.
 - F. The distance between any obstruction (parking meters, lights, signs, mail boxes, trees, tree grates, etc.)in the sidewalk area to the railing of the sidewalk café
 - G. Plans must reflect that the direction and extent of swing of gates or other objects placed within the sidewalk café area do not project beyond the delineated perimeter of the sidewalk café.
 - H. Type of sidewalk café enclosure used, such as railings, planters.
 - I. Height of enclosure
7. Prior to City Council rendering a decision on an easement agreement, the City of Muscatine shall mail all property owners and first floor occupants located on the same bock a notice that an application for an easement agreement has been filed. The notice shall: contain the Site Plan submitted by the applicant, state whether or not the business is licensed to serve alcoholic beverages which may be served and consumed at the sidewalk cafe if the permit is granted, and state that all comments concerning the proposed sidewalk cafe must be received by the City of Muscatine within 15 calendar days from the date of mailing the notice. The applicant shall also be required to post a copy of the public notice in a readily visible location on the frontage of the applying business establishment for 15 calendar days .

III. General Provisions

1. A sidewalk café must be arraigned in a manner that leaves a unobstructed and continuous walkway of at least five feet on the existing public sidewalk. For a distance of no more than two feet, the width of the required walkway be reduced to three feet, if

this reduction in width is caused a permanent publically owned installation such as a utility/light pole, sign pole, parking meter, fire hydrant, or street tree.

2. No additional parking is required for the operation of a sidewalk café permitted by this chapter.
3. The outdoor café owner is responsible for trash removal and shall maintain the area and surrounding five feet in a clean and litter free manner during all hours of operation.
4. The easement agreement holder shall be responsible for any damages to the public right of way caused by the placement of any anchored fencing.
5. Sidewalk cafes are subject to annual inspections and may be inspected at any other time at the City's discretion.
6. All kitchen equipment and refuse containers used to service the sidewalk cafes must be located inside the principal building.
7. No extension cords are allowed across sidewalks
8. **Vertical Clear Zone** - The clear zone is the area between a height of 3 feet and 7 feet. The vertical clear zone is the area above the sidewalk in which obstructions shall be minimized to provide a clear view.
 - A. **Obstruction Prohibited** - The vertical clear zone shall be free of obstructions, including but not limited to fences, walls, landscaping, signs, structures, tree canopies or parked vehicles.
 - B. **Exemption of Certain Point Obstructions**- The follow objects are permitted with in the vertical clear zone. Certain objects are considered point obstructions and are permitted because a driver can move slightly and be able to see around them. The follow objects are permitted with in the vertical clear zone.
 - i. Poles with a diameter of less than 1 foot
 - ii. Tables and chairs
 - iii. Fencing that is not more than 25% opaque
 - iv. Official traffic control devices
 - v. Utility equipment, such as but not limited to poles, transformers, distribution equipment, etc
 - vi. Trees that are devoid of branches between 3 and 7 feet from the ground and that are spaced in manner that minimizes visual obstruction
 - vii. Any obstruction that was permitted by City Code on the date that it was installed
9. Sidewalk cafes may be located on a platform on top of a public sidewalk if the City Administrator or designee determines there is excessive slope in the sidewalk and approves the design and if suitable access is provided for persons with disabilities.
10. Outdoor Cafes Located on public streets

- A. The portion of the café located on the street shall be on a platform. The design features of the platform shall be submitted with the application. The platform shall not impede drainage in the street gutter.
- B. There shall be a minimum four foot buffer on either end of the café and any on-street parking space, for safety reasons and this area may be used for moped parking and/or bicycle parking.
- C. Cafes located on public streets cannot be set up before April 1 and shall be removed no later than October 15.



Iowa League of Cities

Local Government Committee

January 2015

Unique Cities

- Cities vary by community – each has its own circumstances and demographics
 - Population varies widely among 945 cities in Iowa

Population Range	# of Cities
0-500	480 cities
501-2,000	311 cities

Population Range	# of Cities
2,001-8,000	111 cities
8,001+	44 cities

- Using the US Census Threshold (2,500 in population):
 - 86% rural / 14% urban
 - 64% of state population lives in an “urban” city / 35% rural

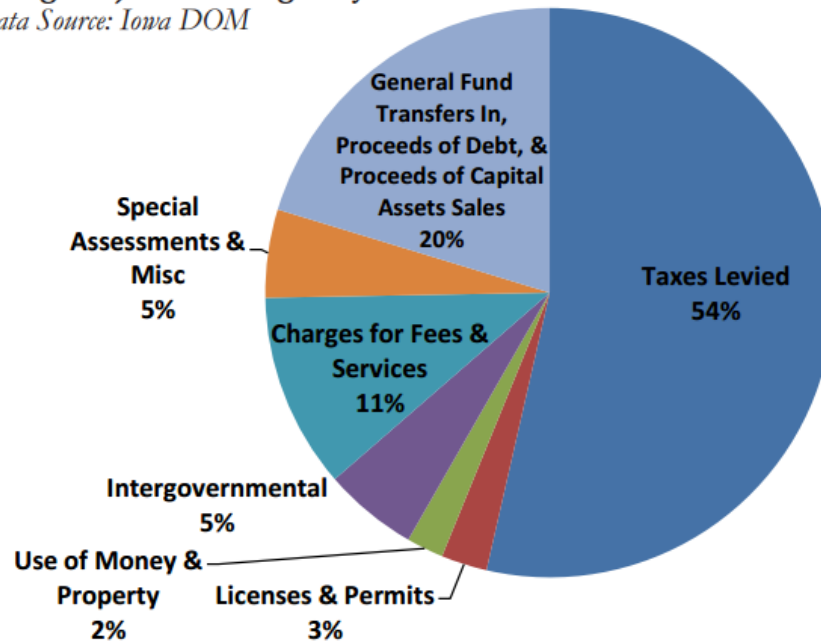


CITY BUDGETS IN BRIEF

General Fund Revenues

- General Fund Levy (\$8.10 per \$1,000 taxable valuation)
 - Unindexed and unchanged since 1975

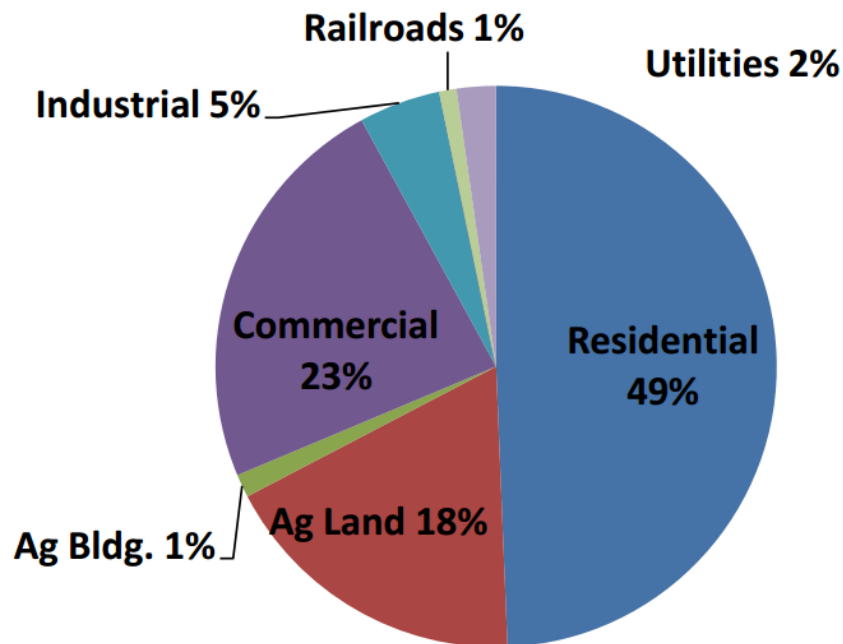
*City General Fund Revenues by Category, FY14
(Budgeted) Iowa League of Cities
Data Source: Iowa DOM*



Property Tax Class and Distribution

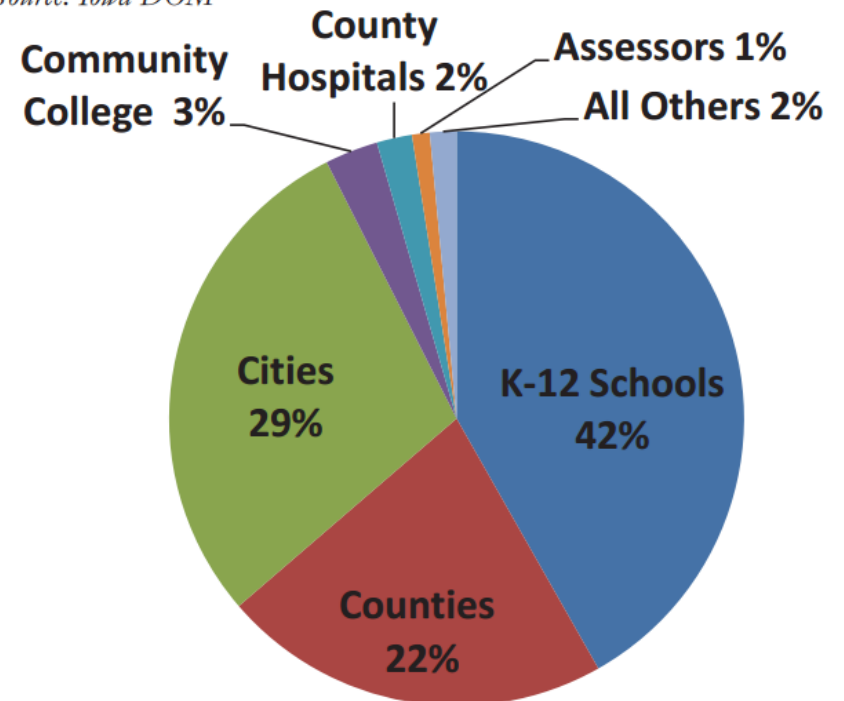
Iowa Property Tax Revenue by Class, FY14

Data Source: Iowa DOM



Property Tax Revenue Distribution, FY14

Data Source: Iowa DOM



City Expenditures

- Staffing, Wages and Benefits
 - Large expense for most cities
 - Pension costs
 - Health insurance
- Normal Operating
 - Daily expenses to run the city (electric/gas, water/sewer, supplies, telecommunications, maintenance, postage, etc.)
- Capital Improvements
 - Generally defined as permanent/long-lasting items (buildings, roads, some equipment)
- Debt Service
 - Municipal debt has risen recently – tight budgets, low interest rates, and unfunded mandates

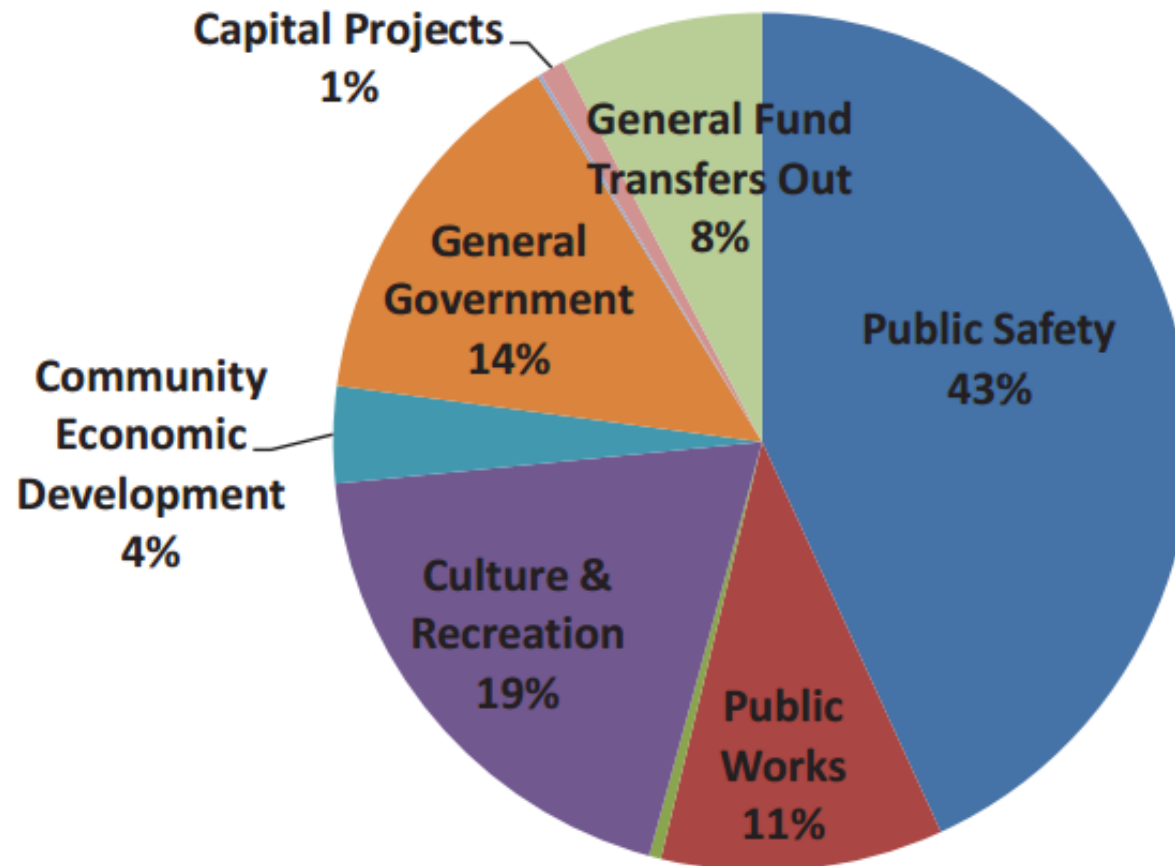
City Expenditures

- City Expenditures Classifications:
 - public safety
 - public works
 - health & social services
 - culture & recreation
 - general government
 - community & economic development
 - debt service
 - capital projects
 - proprietary
- Public safety is largest expenditure for most cities (by far)

General Fund Expenditures

*City General Fund Expenditures by Category,
FY14 (Budgeted) | Iowa League of Cities*

Data Source: Iowa DOM





LOCAL OPERATIONS

Public Safety

- Police
- Fire
- EMS / Ambulance
- Flood Control
- Animal Control
- Jail
- Building Inspections

Public Safety

- Safety = great importance to citizens & economic growth in Iowa
 - State law requires cities to provide law enforcement and fire protection
- Largest city expenditure (on average):
 - Over \$772M in FY15 (budgeted for cities combined)
 - ILEA requirement (no reimbursement)
 - Firefighters must have at least a minimum training/certification
 - Workers' compensation for injured volunteer firefighters at 140% average statewide weekly salary or employee's salary (whichever is greater)
 - Subsidizing some township levies for fire protection

Public Works: Local Infrastructure

- Transportation
 - \$215-230M statewide transportation funding shortfall (IDOT)
 - Local governments forced to issue debt to pay for infrastructure-related fixes
 - Transportation infrastructure conditions declining in Iowa (*recent studies)
- Miscellaneous
 - Parking
 - Street lighting
 - Snow removal
 - Sidewalks
 - Trash collection and recycling

Public Works: Utilities

- Types
 - Drinking Water
 - Wastewater and Stormwater
 - Solid Waste
 - Gas & Electric
 - Telecommunications
- Operation
 - City, other public entity or other private entity
- Requirements
 - Federal and State

Economic & Community Development

- Economic Development
 - Tax Increment Finance
 - Tax Abatement
- Housing and Urban Renewal
- Planning & Zoning
- Community Beautification

Culture & Recreation

- Local Attractions
- City Parks
- Recreation Programs
- Libraries
- Cemeteries
- Community Centers

Thank you!

- For more information, contact:

Muscatine Fire Department

2014

Annual Report



*Service and Protection with Pride, Honor,
Loyalty, Courage, Compassion, Respect,
Teamwork, and Safety.*

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FIRE DEPARTMENT

February 3, 2015

Dear: Mayor and City Council Members
City Administrator
Fire Department Staff & Members
And lastly, to the citizens and customers of the Muscatine Fire Department

It is my pleasure to present the Muscatine Fire Department's 2014 annual report and summary of activities. This past year was an extremely busy year with 4,433 calls for service, a record number for our department. As in previous years, the majority of our incidents we responded to are medical emergencies. The Muscatine Fire Department consists of 37 uniformed men and women who are dedicated to providing quality services and who have chosen a career path centered on helping people, in both emergency and non-emergency situations. These individuals provide fire prevention and education, fire suppression, emergency medical care, technical rescue, and water rescue, and hazardous materials emergency response 24/7. We continue to work with our neighbors through agreements and these partnerships allow us to provide services more efficiently and cost effective to the community we serve. I am proud of the work we do and thankful for the support we receive from our City Council, City Administrator, citizens, and visitors. We continue to be an exemplary organization that prides itself on being proactive, efficient, and exceptionally effective in our delivery of services.

While the contents of the annual report tend to focus on Fire Department's statistical data, projects and programs, it is the people we serve, and those who serve them, that are at the heart of our mission, values, and philosophy. To that end, continuing education and employee development serve as cornerstones for all our planning and preparation in order to keep our fire fighters safe and our community safer. In closing, thank you for the opportunity to lead this great department.

Respectfully Submitted:

Chief Jerry Ewers
Muscatine Fire Department





Public Safety Building, 312 E. Fifth St.
Muscatine, IA 52761
(563) 263-9233
Fax (563) 263-5534

FIRE DEPARTMENT

Mission, Core Values & Philosophy

MFD Mission Statement

It is our mission as members of the Muscatine Fire Department to safely provide quality emergency services to the community through the protection of life, property, and the environment from the effects of medical emergencies, fires and other hazards and to reduce these threats through fire prevention and public education.

MFD Core Values

Members: We promote an atmosphere of trust and respect that encourages individual growth, participation, creativity and acknowledges the achievements of our members.

Organization: We support an organization built on a foundation of initiative, collaboration and commitment to efficiency, consistency and results, while attaining the goals of the organization.

Customer Service: We are dedicated to providing superior customer service.

Strategic Management: We plan for change and develop management strategies to meet the challenges of our future.

Regional Cooperation: We promote, encourage and participate in partnerships that provide all communities and organizations with the highest level of service and training.

MFD Philosophy

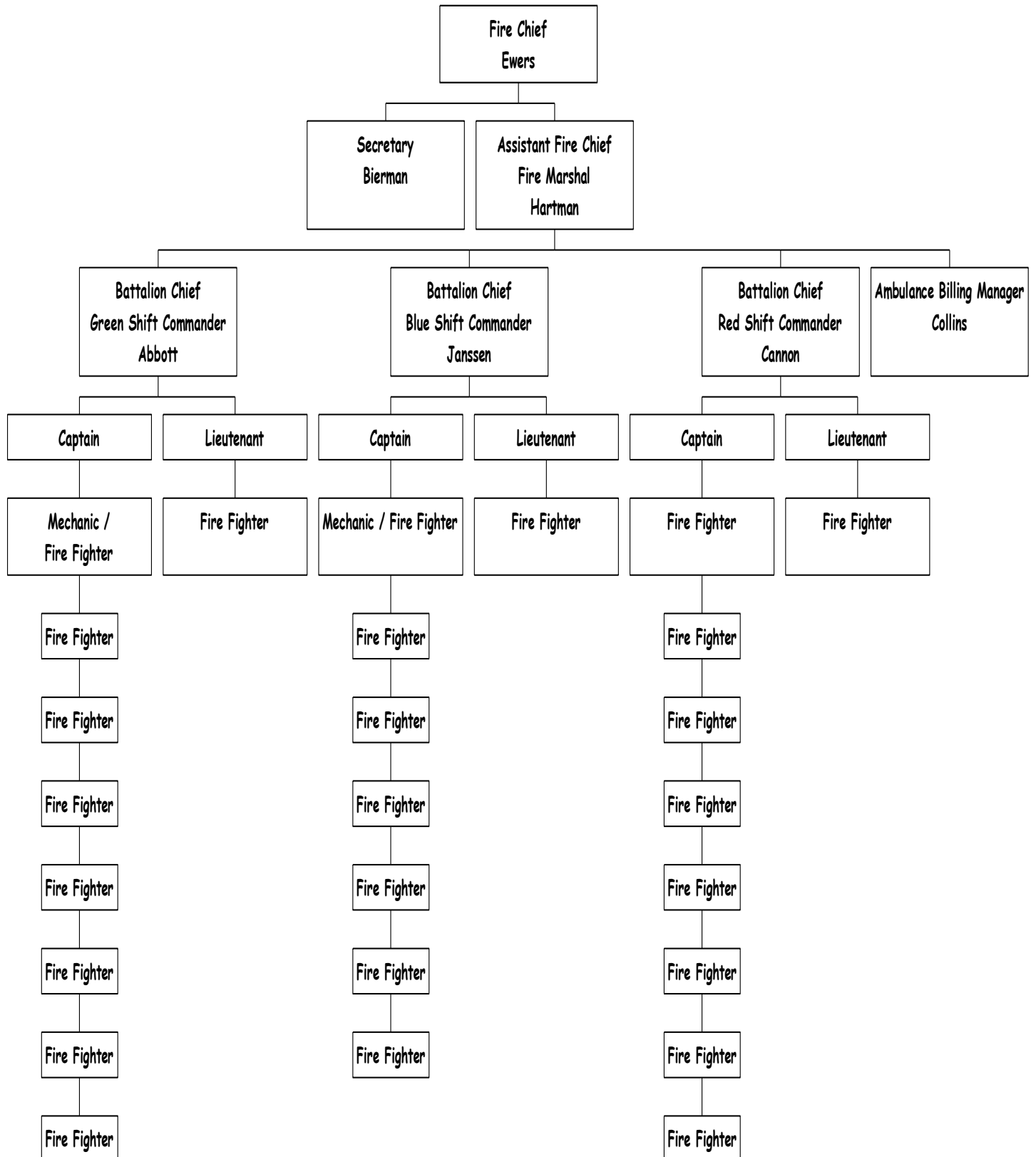
Service and protection with Pride, Honor, Loyalty, Courage, Compassion, Respect, Teamwork, and Safety.

We Accept:

- Great personal risk to save another person's life
- Moderate personal risk to save another person's property
- No personal risk to save what is already lost

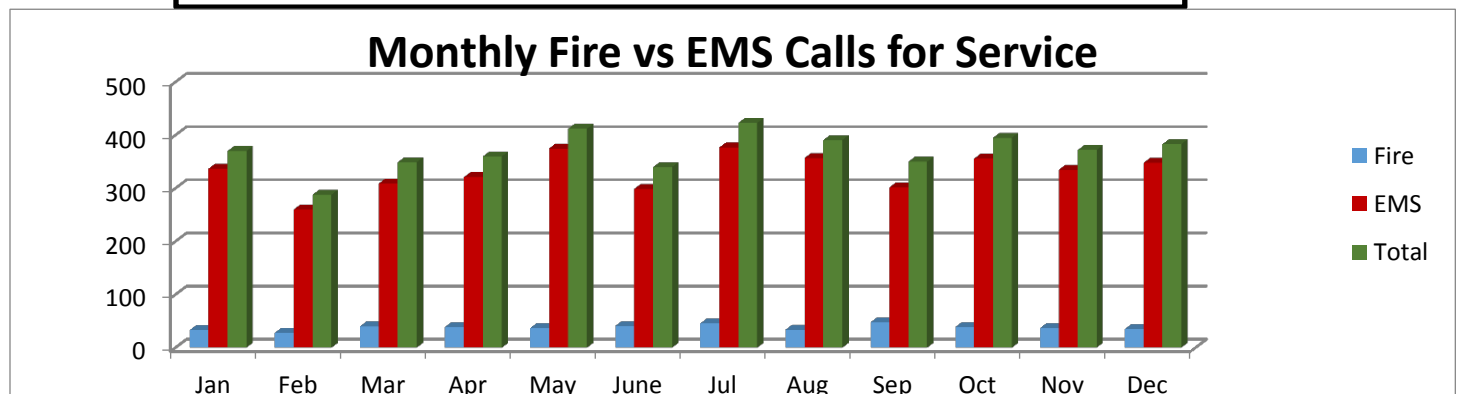
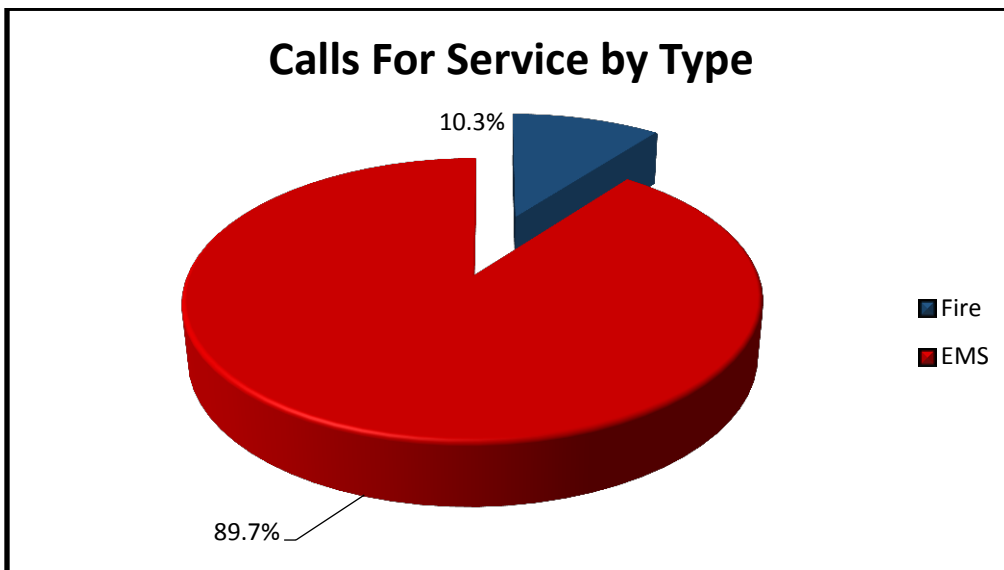
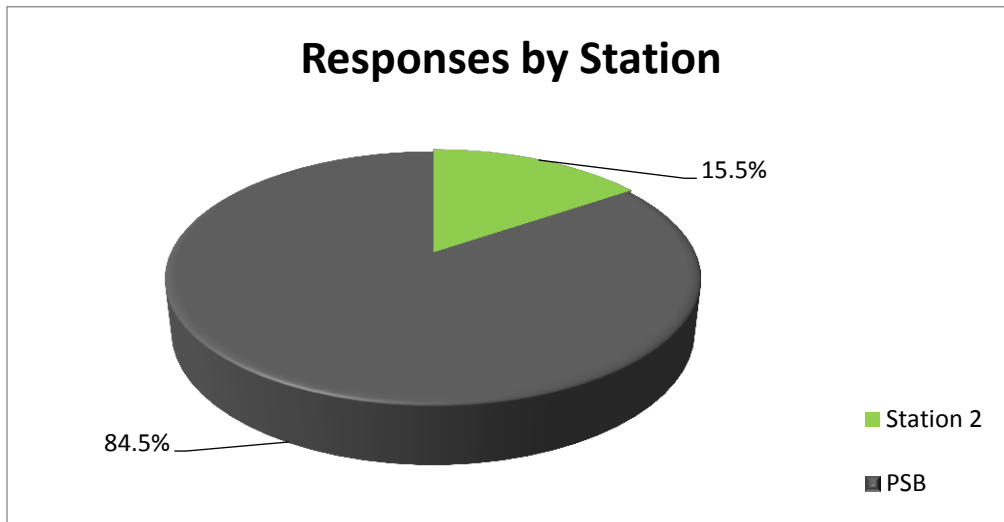
**"I remember Muscatine for its sunsets. I have never seen any
on either side of the ocean that equaled them" — Mark Twain**

Muscatine Fire Department

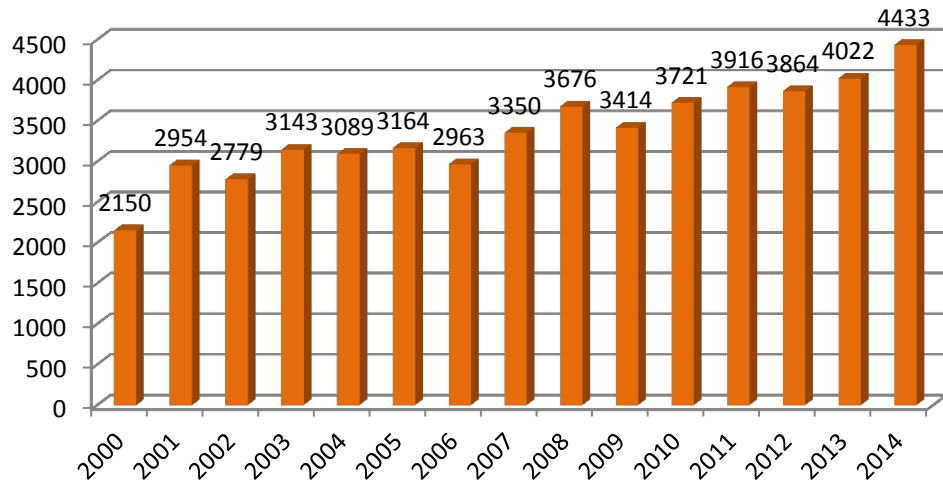


Calls for Service Report

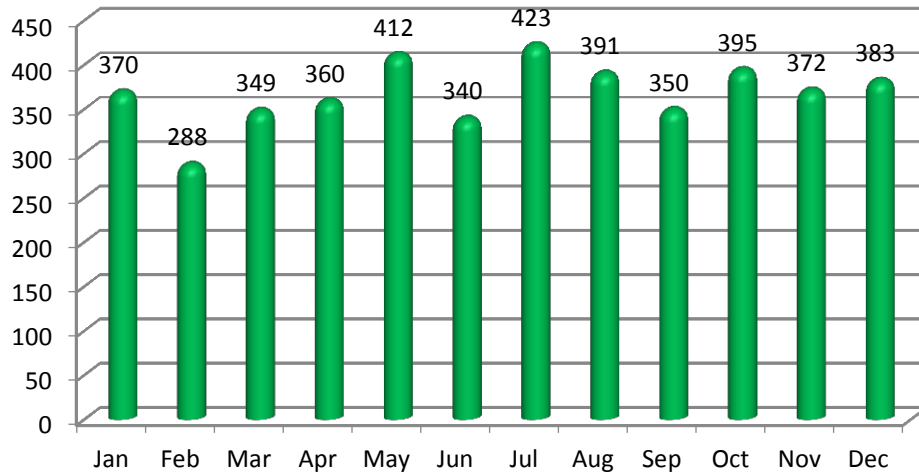
2014 was once again a record breaking year in terms of calls for service answered. During the past year, 4,433 calls for service were answered. As in years past, emergency medical service calls were the majority of the alarms answered. During the 2014 year, Muscatine Fire Department had 1,096 times, or roughly one fourth of the calls, taking place while we had multiple emergency calls taking place at the same time. The graphs below are a breakdown of various information regarding calls for service.



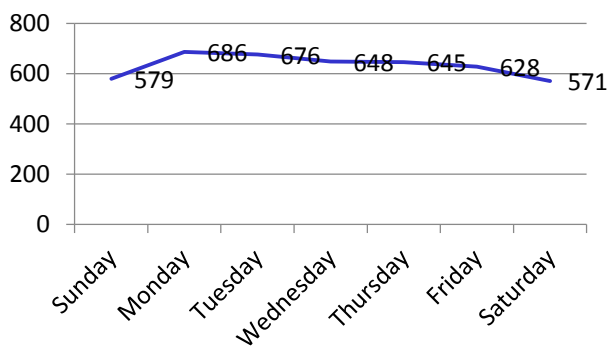
Calls For Service per Year



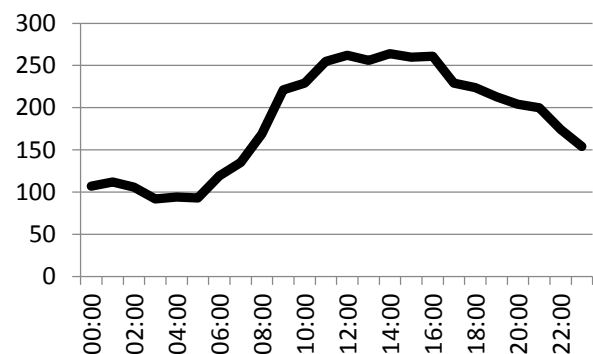
Monthly Calls for Service



Calls by Day of Week

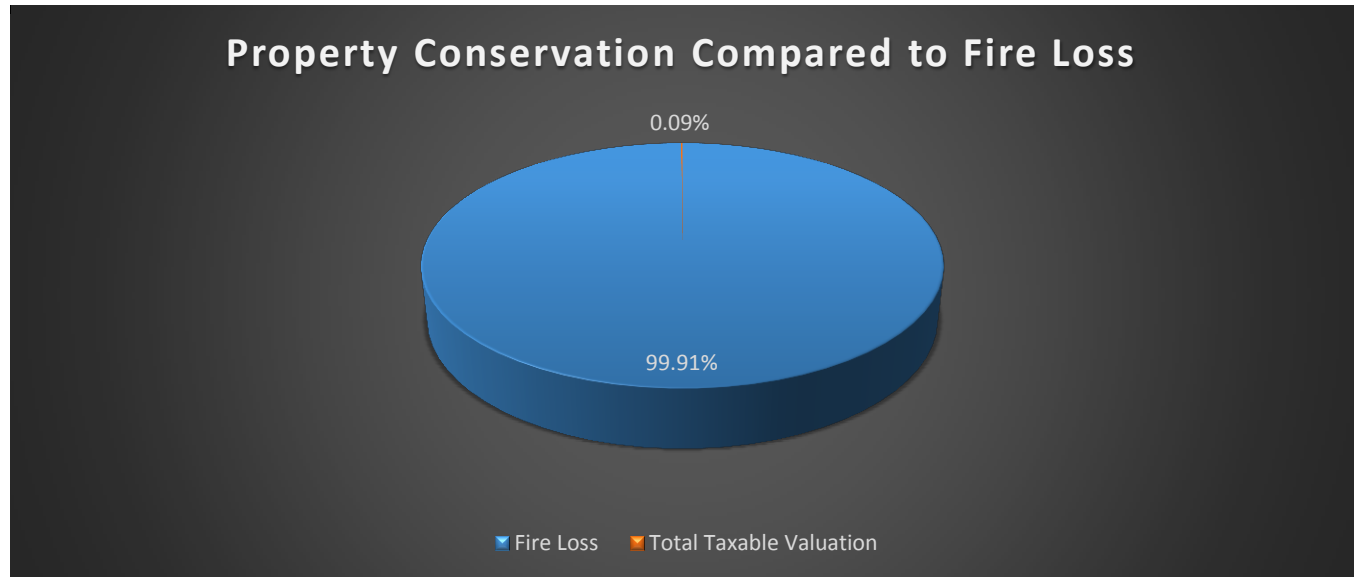


Calls by Hour

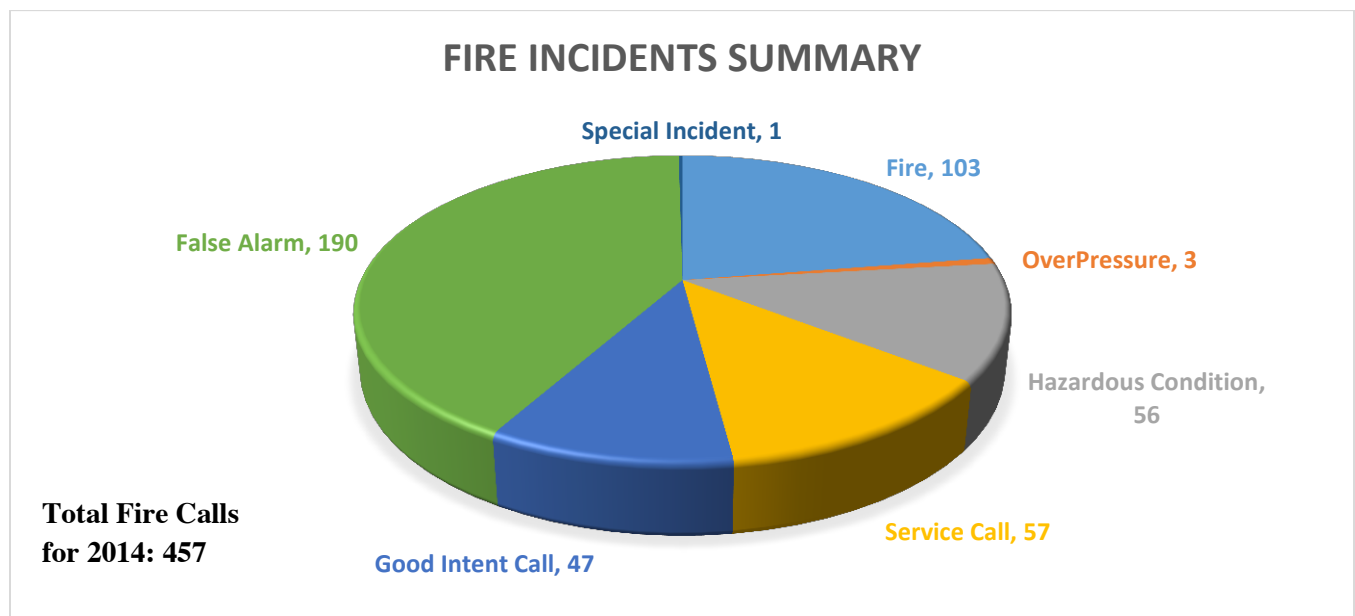


Fire Response Report

During the year of 2014 Muscatine Fire Department responded to 457 calls for service that fall into the category of a fire related response. This was a 31.3% increase over 2013. Of the 103 total number of fires, 40 were considered to be significant working structure fires with an estimated property loss of \$741,580.



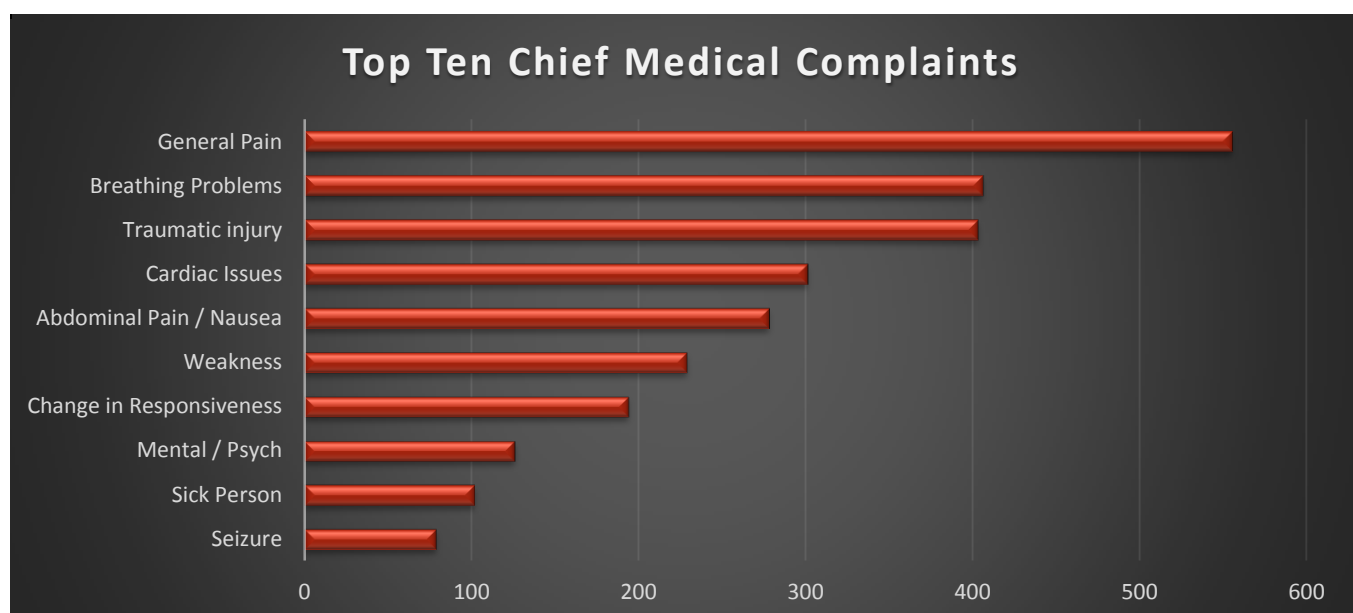
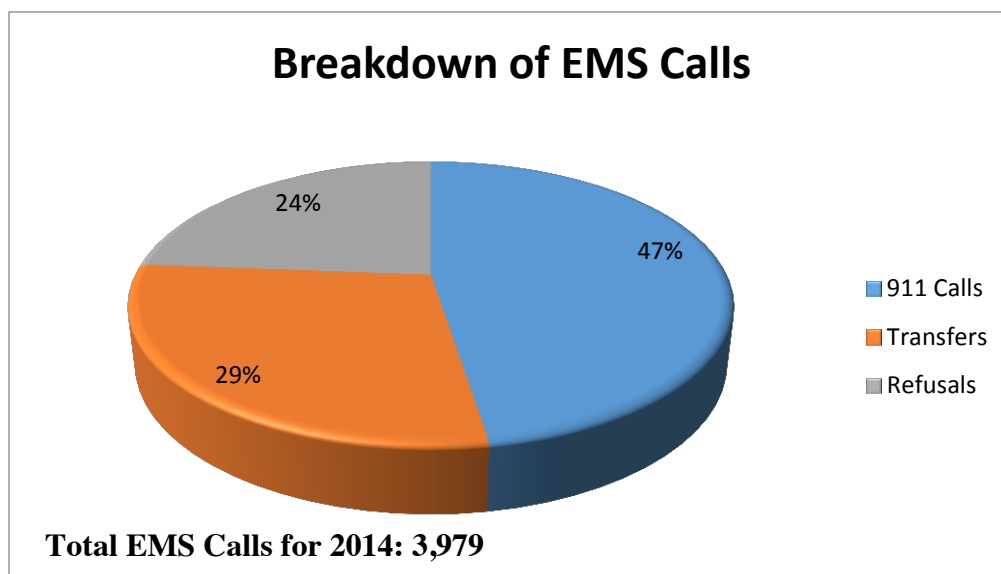
Muscatine Fire Department is responsible for protecting \$794,221,063 of taxable valuation



EMS Report

During 2014, Muscatine Fire Department responded to 3,976 calls for service involving emergency medical services related events. Muscatine Fire Department breaks emergency medical calls for service into three different areas, which are: 911 calls with transport, inter-facility transfers, and refusals.

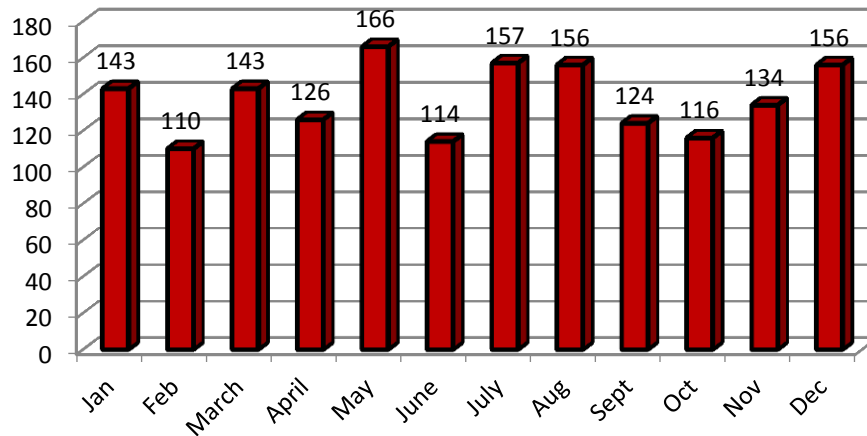
Emergency responses where there was a transport of the patient represented 1,887 calls for service. Of this number, 1,645 patients were transported to Trinity in Muscatine and 191 patients were transported to hospitals in other locations as a result of 911 calls. A response where no transport of the patient exist represented 945 calls for service. Transfers, including local and out of town transfers, represented 1,144 calls for service. Lastly, 138 calls relating to 911 responses are the result of motor vehicle collision, water & ice rescues, and other EMS type calls where no assistance was provided.



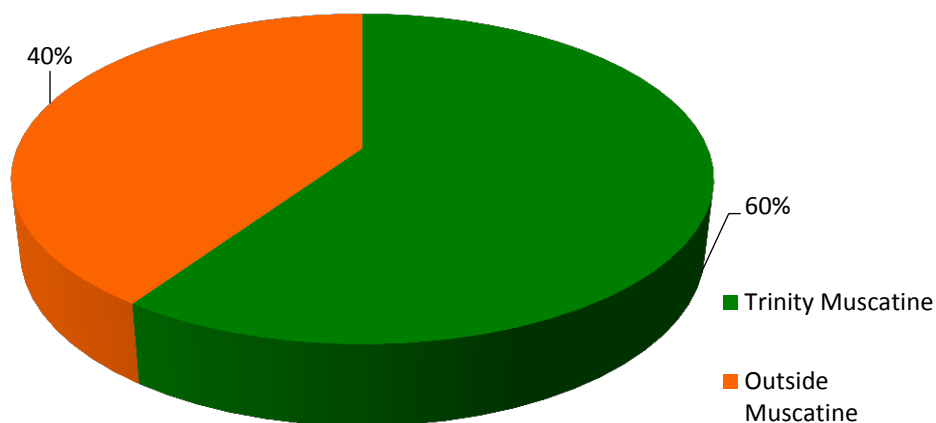
EMS Transport Report

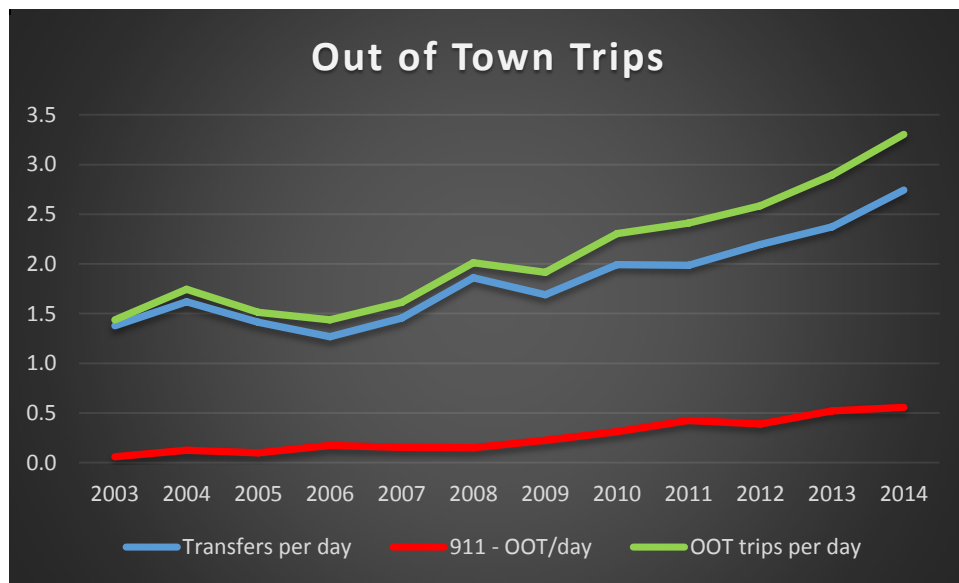
Calendar year 2014 was a busy year in terms of the number of calls for service that terminated in locations other than Trinity Hospital Muscatine. The number of out of town drop-offs includes not only transfers from Trinity Hospital Muscatine to other destinations, but also 911 calls for service in which patients are transported to hospitals in other cities. The next series of graphs represent EMS transports to various hospitals outside of Muscatine. Calendar year 2014 saw the most inter-facility transfers completed in one year in the history of the department.

911 Transports to Trinity Muscatine

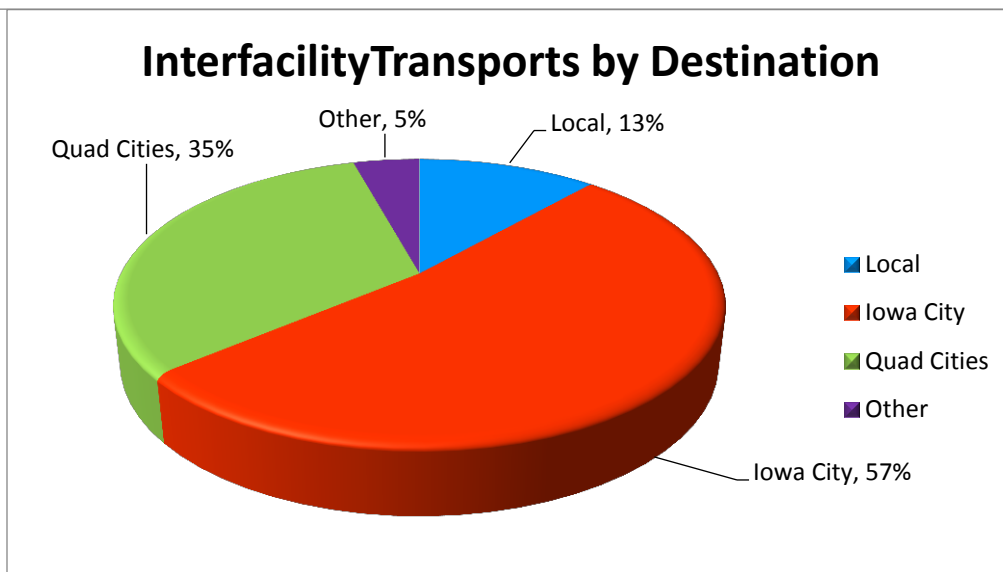
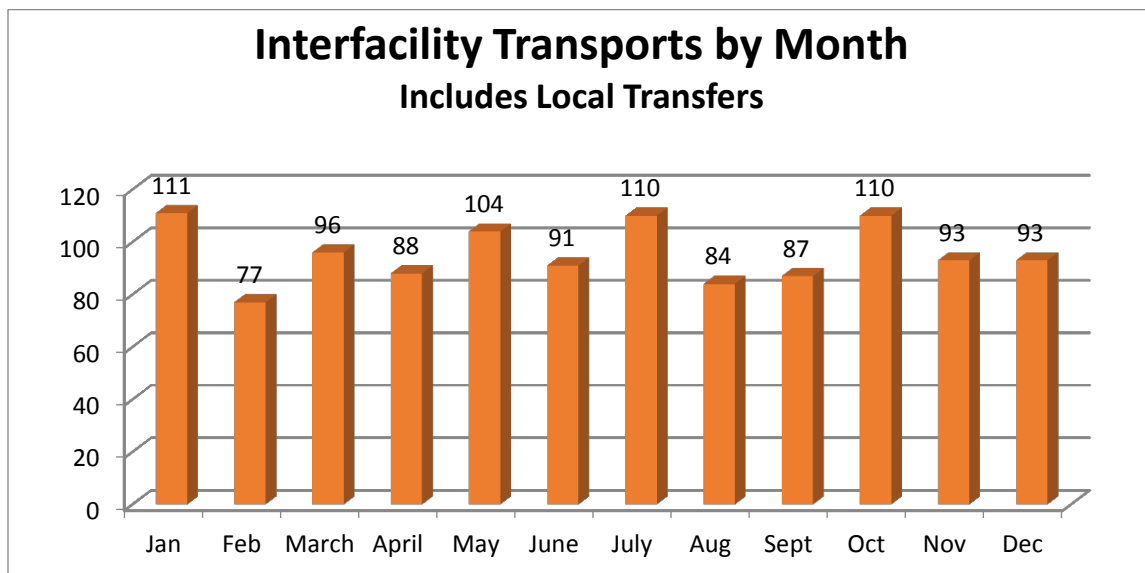


All Transports to Hospitals by Destination



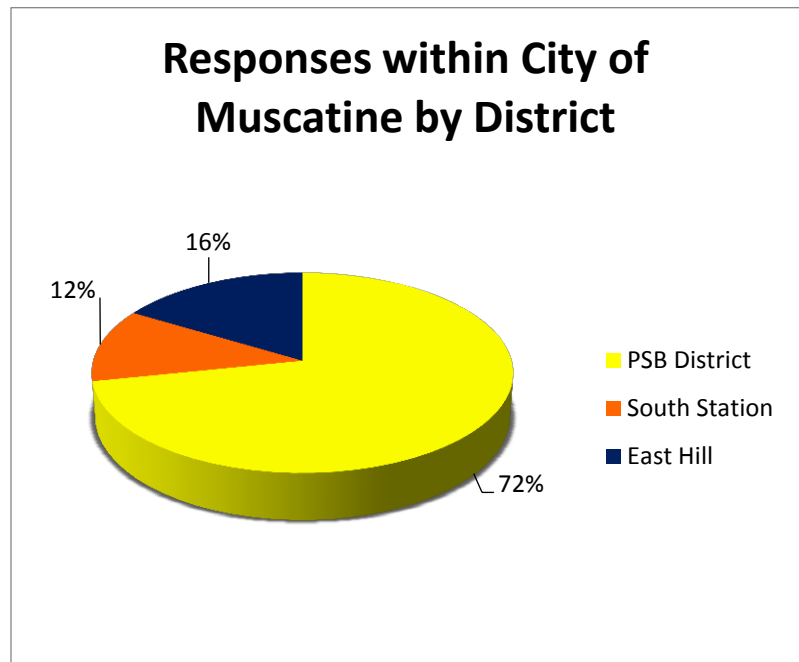


Note: Out of town transports put an ambulance & 2-3 staff members out of town for 3-5 hours a transfer



Location of Calls Report

Depending on the service provided, Muscatine Fire Department has a very large response district. Our fire district represents 18.5 square miles and a population of 23,819 people within the city of Muscatine. Our EMS district represents 151.5 square miles with a population of 30,342 people. This includes the surrounding Townships around Muscatine. Along with this, we provide ALS medical tiers in Rock Island & Mercer Counties in Illinois. Additionally we have ALS tier agreements with several local ambulance services. Muscatine Fire Department also provides regional hazardous materials coverage for the counties of Muscatine, Louisa, Washington, Henry and Keokuk counties representing 2,455 square miles with a population of 106,684 people.

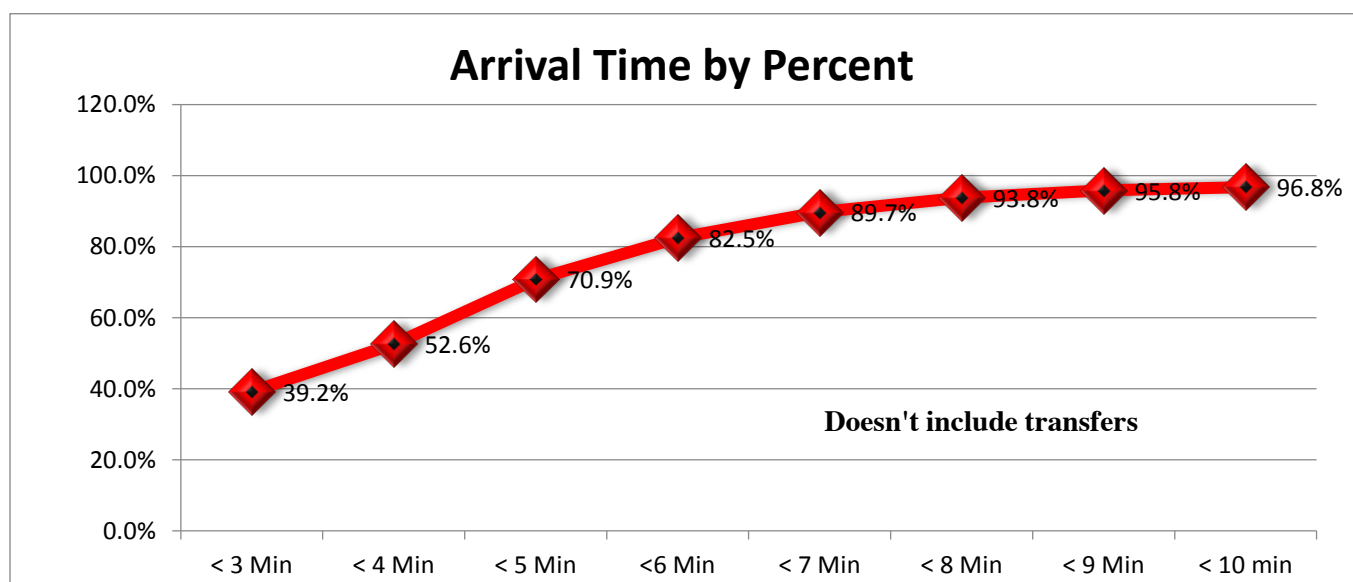
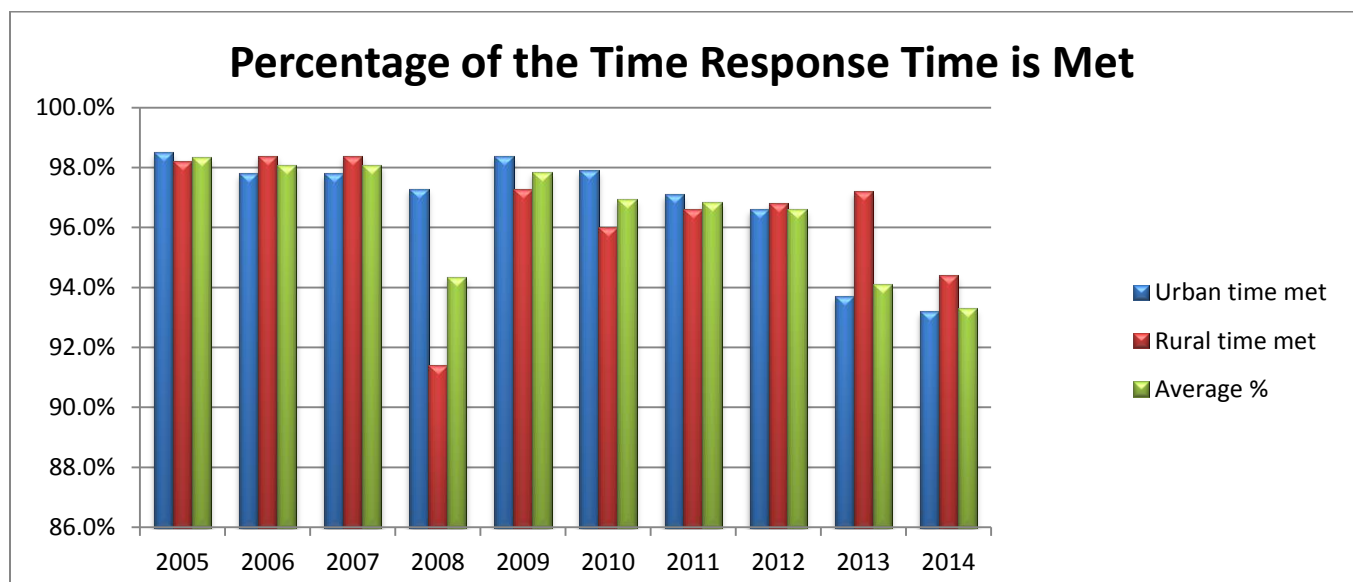


PSB District includes Trinity Hospital and care centers

Responses to Rural Area	Number of Responses
Fruitland Township	187
Sweetland Township West	47
Bloomington Township	32
Lake Township	31
Sweetland Township East	30
Fruitland Territory South/East of Muscatine	28
City of Fruitland	27
Wilton	25
Urban Response Area North of City	12
Rock Island County	11
Moscow Township	11
Fairport	8
Illinois City	7
Seventy Six Township	7
Out of District	5
University Hospitals & Clinics	2
Pike East Township	1

Response Time Report

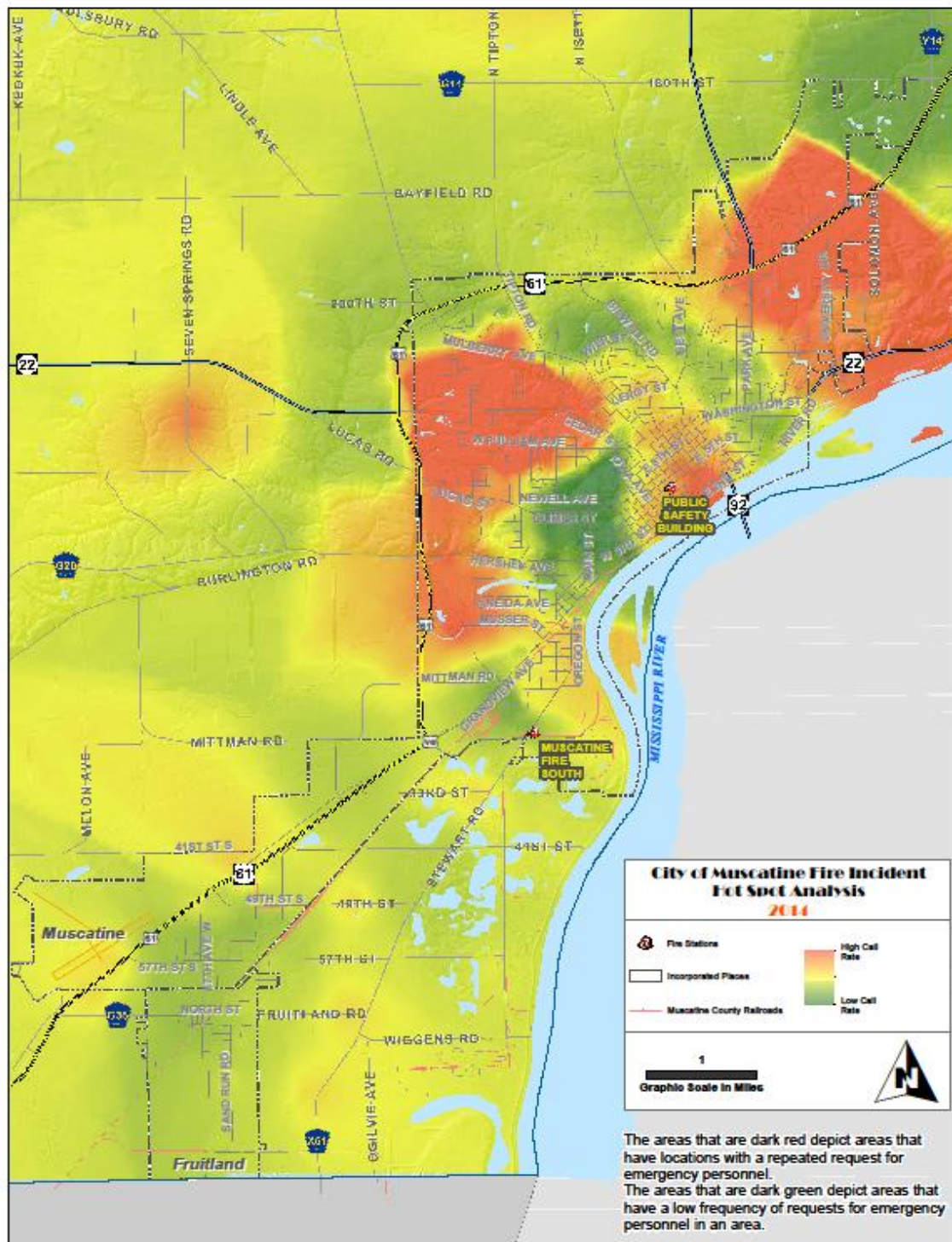
Muscatine Fire Department strives to provide a rapid response that arrives on scene in a safe and efficient manner. Depending on the nature of call and the location of the response, different response time goals are set. Our goal is to arrive at urban locations in less than 8:59 90% of the time. For calls outside the City limits our standard is to arrive in less than 14:59 minutes 90% of the time. This response time starts from the time of the 911 call, until the first unit arrives on scene. EMS transfers from Trinity Muscatine to other facilities have a response time goal of arriving at Trinity Muscatine within 10 minutes of the page 100% of the time for emergency transfers and arriving within 30 minutes of the page 100% of the time for non-emergency transfers.



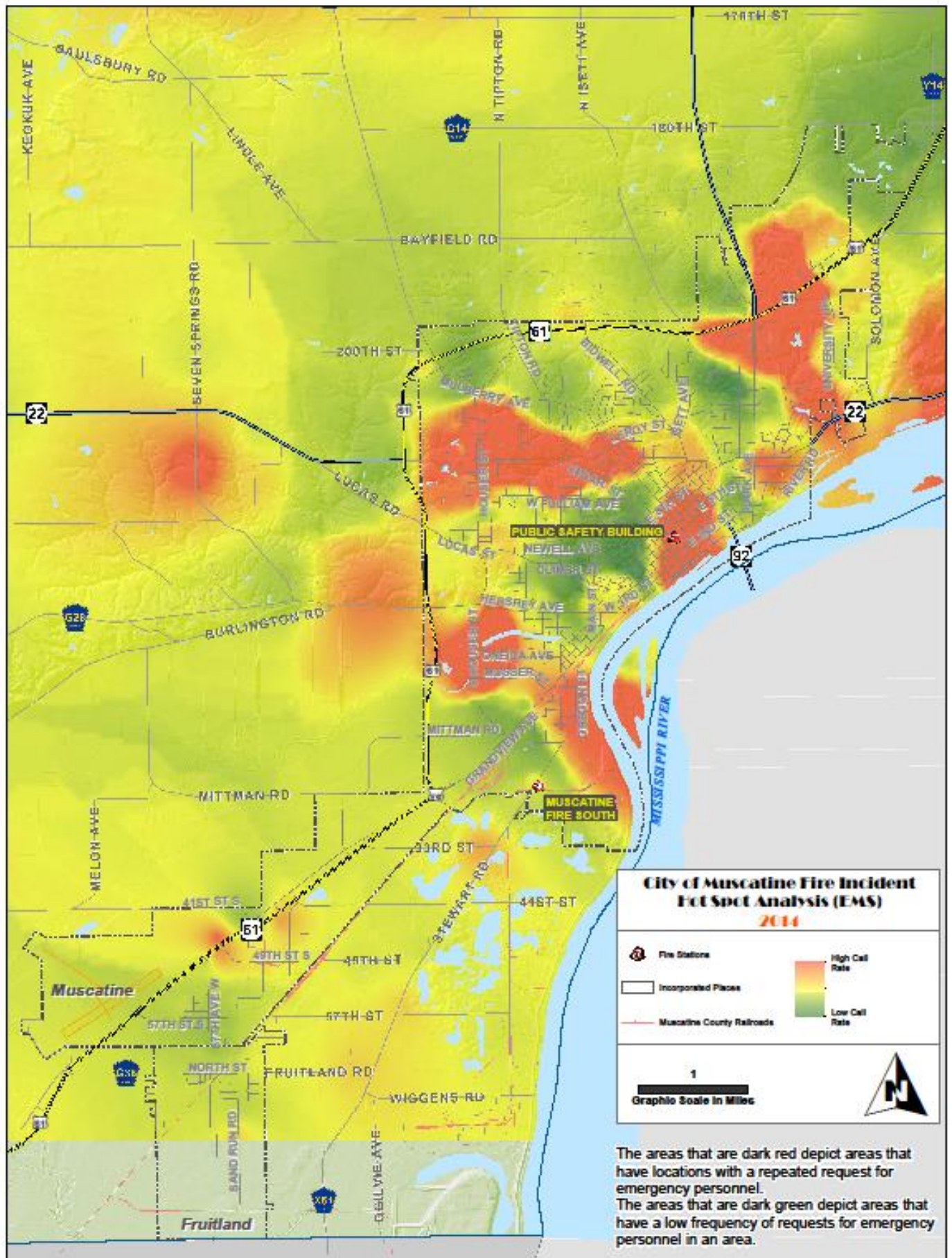
*Muscatine Fire Department's average city response is 6:07 for all emergency responses
Our policy is to arrive on scene within 8:59, 90% of the time*

Hot Spot Analysis Diagram

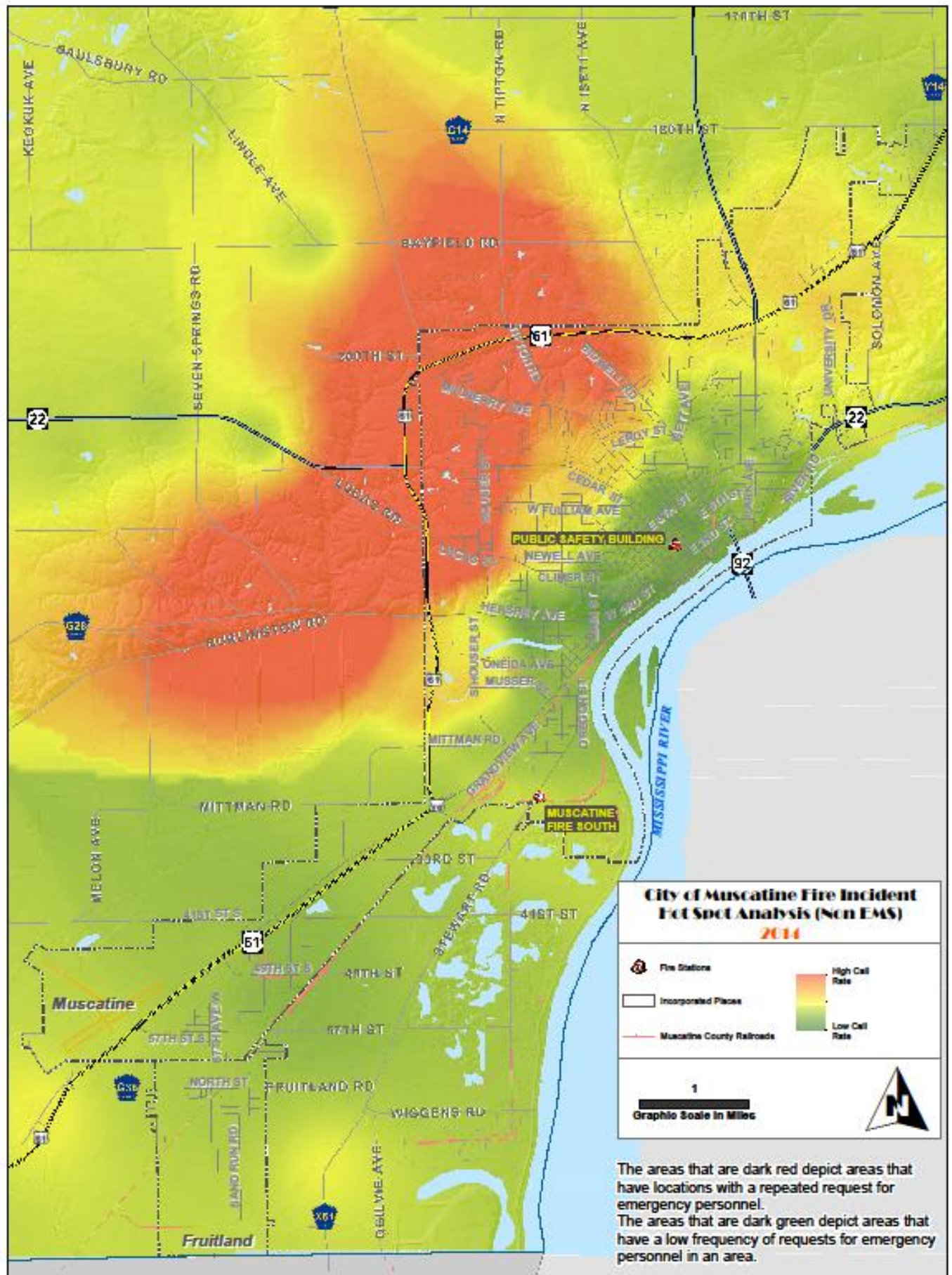
The following diagrams were produced with assistance from the Muscatine Area Geographical Information Consortium (MAGIC). MFD was able to provide the locations of all of our calls for service and MAGIC plotted them on this chart to indicate the busiest locations within our coverage area.



Includes all responses



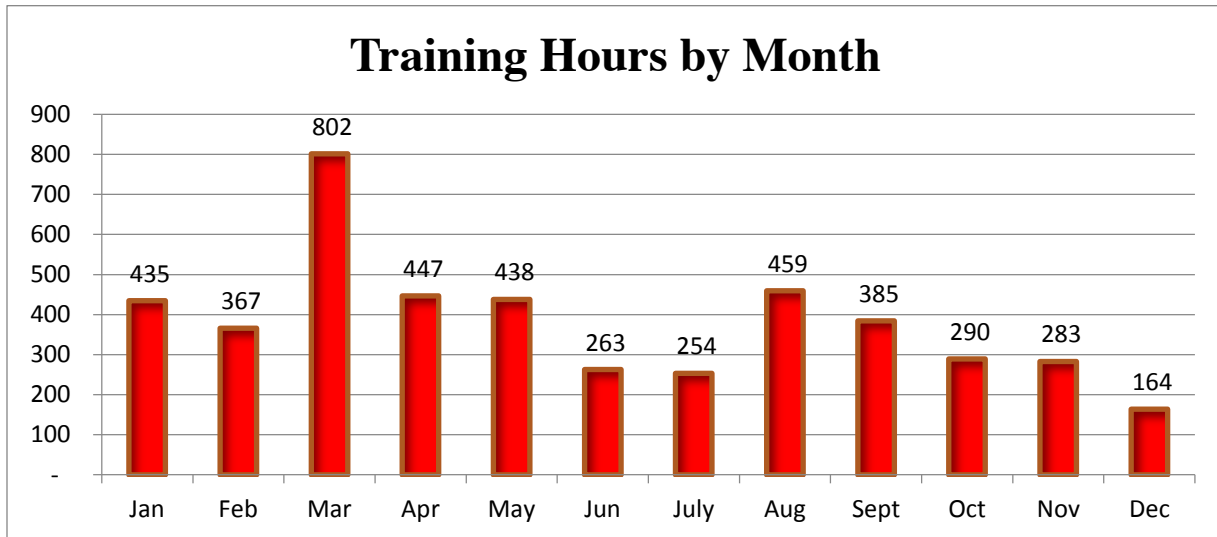
Includes only EMS responses



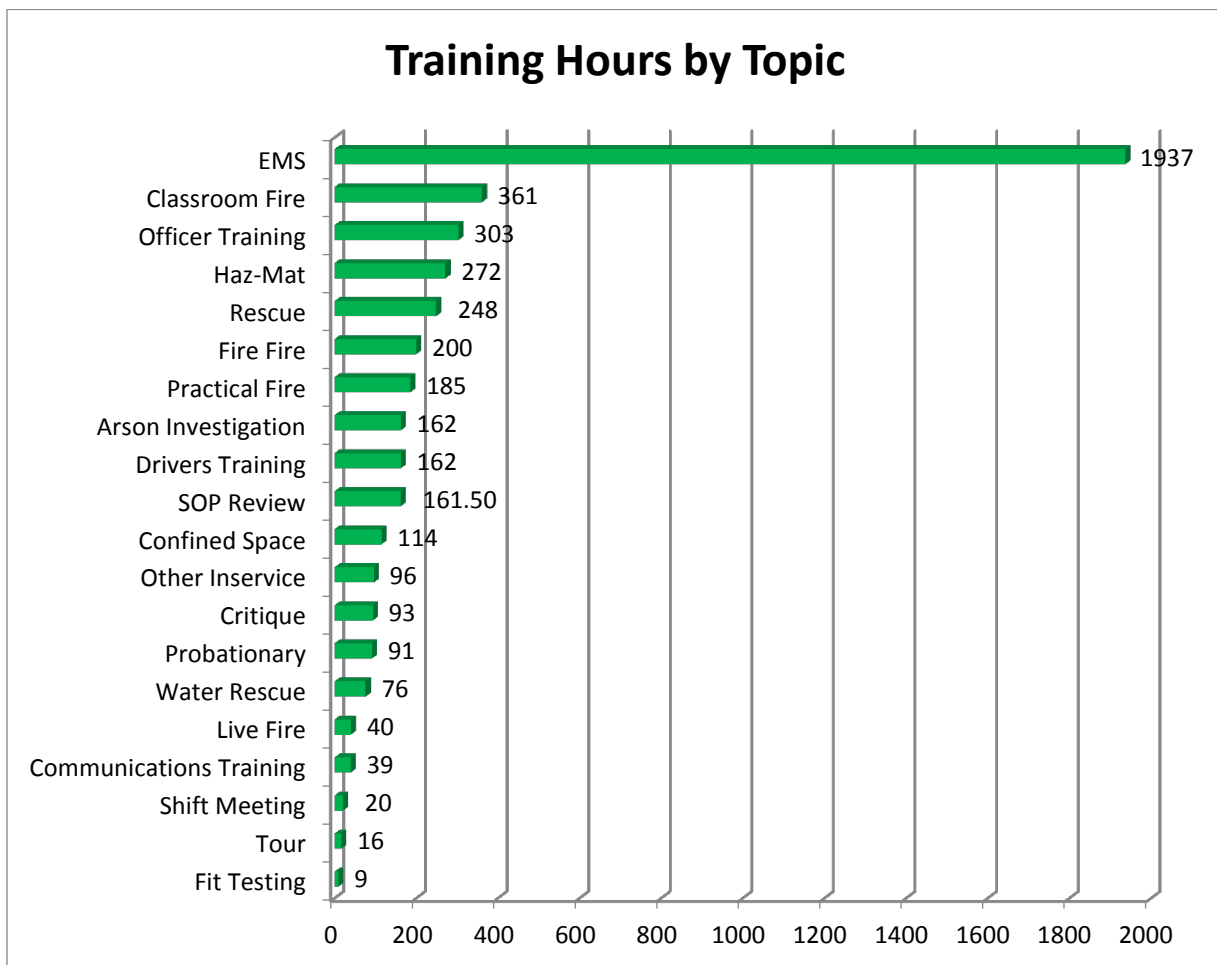
Includes only Fire Related Responses

Training and Certification Report

In 2014 a grand total of 4,584.44 hours of training was completed. This was a 25.1% decrease in the total number of training hours from 2013. A total of 536 different training classes were held in 2014. During 2014, the average member received 124 hours of training. During the month of March, all three shifts completed their required EMS classes for the year creating the higher than normal hours.



Note: March is designated for Department EMS recertification month



Training Grounds Update

During the calendar year of 2013, a comprehensive plan was developed to turn the armory grounds and building located next to Station 2 at 2122 Stewart Road into a training grounds and training center. During the initial years of this ten year plan, the proposal called for developing basic fire training props.

Over the last year, Battalion Chief Abbott worked with Lewis Brothers Industries to construct two fire training props. Also during this past year, the department was able to obtain a dumpster and convert this to a dumpster fire prop. During the last year we were also able to construct a prop that provides ignition of fire and maintains fire that is supplied by liquid propane to simulate vehicle fires.

The fourth year of the training grounds report called for the construction of a confined space and rope rescue prop. During this past year, the department was able to construct this prop several years ahead of schedule.

HNI was able to donate not only a former storage tank they had previously used, but also donated the labor and services needed to assemble, fabricate and erect this rope rescue prop.



Pictured to the left is the car fire prop being put to use. This prop supplies liquid propane (LP) to a burner that provides a fuel source to ignite and sustain fire for firefighters to train on how to extinguish car fires.

Regional Water Rescue Training

On September 4th, 2014, Muscatine Fire Department hosted a regional water rescue exercise. This training event simulated the collision of two boats on the Mississippi River near Brown's Island. The aftermath of the collision resulted in sixteen victims that were either floating in the river, victims on the bank, or victims that had drowned. As the victims were located, they were triaged based on the severity of their injuries. When the victims were located they were taken to the bank and placed in ambulances to be transported to Trinity Muscatine for further care. Victims that were found to be deceased were pronounced dead by the Medical Examiner's office. The victims that were reported to have drown were located by divers. A total of 58 participants from nine agencies participated in the exercise.

This joint training exercise hosted by Muscatine Fire Department was conducted with the assistance of the following agencies:

Fruitland Fire Department
 Muscatine County Dive Team
 Muscatine County Medical Examiners
 Muscatine Journal
 Muscatine Search & Rescue
 MUSCOM
 Trinity Hospital
 Wapello Fire Department



Apparatus Condition Report

Vehicle	Description	Condition
Ambulance 351	2000 Ford Medtec Ambulance with 2009 Chassis (Refurbished Once)	Good
Ambulance 352	2000 Ford Medtec Ambulance with 2008 Chassis (Refurbished Once)	Fair
Ambulance 353	2000 Ford Medtec Ambulance with 2010 Chassis (Refurbished Once)	Good
Ambulance 354	2014 Ford Medtec Ambulance with 2013 Chassis (Refurbished Once)	New
Ambulance 355	2012 Ford Medtec Ambulance	New
Engine 311	2006 Alexis Station 1 Front Line Engine	Good
Engine 312	2013 Pierce Station 2 Front Line Engine	New
Engine 313	1988 Smeal Engine – Station 1 Reserve Engine (Refurbished Once)	Poor
Engine 314	1993 Pierce Engine – Station 2 Reserve Engine (Refurbished Once)	Poor
Tender 316	1978 Chevrolet Water Tender	Poor
Aerial 310	1997 E-One Bronto Skylift Aerial	Fair
Haz-Mat 321	2005 Chevy Duramax C8500 w/ 2004 Mickey 16 Bay Trailer	Fair
Command 333	2008 Chevy Tahoe	Fair
Fire Marshal Car	2007 Ford Crown Vic	Fair
Utility 331	2000 Chevy Utility Truck	Fair
Mule 350	Side by Side Off-road Utility Vehicle	Fair
Air Trailer	Three Bank Pull Behind Air Trailer	Fair

Assistant Chief's Report

This past year was yet another interesting year for the Department. As the call volume continues to increase it becomes more difficult to find the resources we need to address non-emergency needs. However, the easiest fire to fight is the one that never happens.

As Assistant Chief I also function as the Fire Marshal, with responsibilities for code enforcement and fire investigations in addition to the other duties. For many years the City had no designated fire marshal, so there has been a learning curve and multiple challenges for us to address. This past year our department made a concerted effort to step up our fire prevention efforts. You will notice comments by B/C Cannon in regards to fire inspections. B/C Abbott will mention some of the public education activities this year. These are two of the key components of prevention that lead to a safer community. Successful prevention in a department our size is impossible without the hard work and dedication of many shift fire fighters.

With regard to fire prevention efforts, the following items are highlights:

- More than 800 burn permits were issued
- A dozen site plan reviews and 20+ sprinkler and alarm system reviews were performed
- More than 80 site visits were performed to confirm construction was within Code requirements
- A comprehensive review of the City Code in regards to fire department operations
- The Department is moving toward updating our fire code
- Increased placement and use of key boxes for new and existing buildings
- An ongoing effort to educate regarding sprinkler systems in all type of occupancies
- A reorganization and upgrading of the fire investigation program
- Improved enforcement of City Code, including illegal burning and false alarms
- Development of a Facebook page and Twitter feed
- Use of the fire sprinkler trailer from the Quad City Area Fire Marshal's Association
- Ongoing training and certification efforts
- Worked with Building and Zoning to coordinate information and code interpretation

2015 will bring more challenges and opportunities. However, prevention of fire is the most cost effective and safe way to reduce the threat to life, property, and the environment.

Please feel free to contact me with any questions regarding codes, prevention, or investigations.

Respectfully Submitted



Assistant Chief Mike Hartman



Battalion Chief's Report: Green Shift

Safety is the number one priority at the Muscatine Fire Department. In order for all firefighters to return home after their shifts, quality training is paramount. One of Green Shift's priorities for the department is the overseeing of the training program. This includes not only fire training, but EMS, rescue and hazardous materials training. Record documentation is critical for MFD to maintain their certifications. These certification allow MFD personnel to function at the level they have been trained to.

Listed below are the training hours acquired by fire department personnel.

- Muscatine Fire Department logged 4,584.44 hours of training covering numerous topics all designed to meet our needs to perform safely at our jobs.
- This averages out to over 124 hours of fire and EMS related training per person annually.
- EMS training was accomplished throughout the winter months when the weather was uncooperative to train outside.

Other training projects

- The erection of a Confined Space/High Angle rescue prop at Station Two training center.
- Building of a vehicle fire prop used to simulate vehicle fires.

Muscatine Fire Department trains annually with different industries within the city of Muscatine to provide them with a Confined Space Rescue team which is an OSHA requirement. Listed below are some of the training performed with city businesses.

- A multi-shift training scenario held with Muscatine Power and Water at their Highway 61 bypass water tower.
- A Multi-jurisdictional water rescue training event held on the Mississippi River.
- Two confined space rescue training events held with Muscatine Power and Water

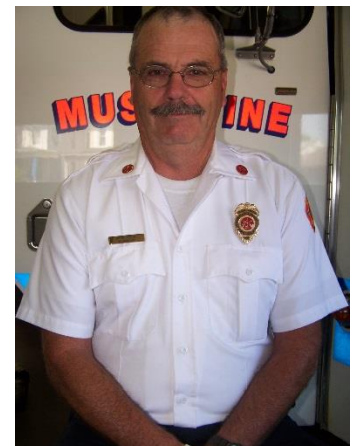
Public education is another area that Muscatine Fire Department uses in order to prevent accidents from occurring. Some of the public education programs we provide include:

- Adult slip/trip and fall program.
- Open House during National Fire Prevention Week
- First and Fifth Grade public education in fire safety
- Station Tours and Freddy the fire truck shows for Pre-school aged children
- Child safety seat installations.
- Smoke detector installations

Respectfully Submitted



Battalion Chief Brian Abbott



Battalion Chief's Report: Blue Shift

2014 brought few changes to Blue Shift, however, it was a busier year. The most noticeable difference was the increase in run numbers and Out of Town transports from the medical side. The shift personnel did a great job at handling the increased call volume and worked hard to get their projects completed. Kudos to the guys for your efforts. Many events were attended throughout the year such as attending the annual open house; participated in EMS Saturday, Trinity's Health Fair and EMS Day on the Hill in Des Moines.

I have recognized Blue shift personnel's efforts in active cardiac events that resulted in three saved lives. One being a code blue save and two others that were active myocardial infarcts that resulted in positive outcomes directly related to the recognition and treatment from the attending paramedics. Good job!

Blue shift was instrumental in aligning the department's EMS continuing education training hours that involved realigning the training platform so that all EMS training hours were obtained within the first quarter of the year. This worked well, as most individuals were able to complete all of the classes that were assigned. Also, there was a significant increase in the quality of classes that were delivered by the in-house instructors. Other training opportunities included:

- 1 person acquired Driver/Operator certification for pumpers
- 1 person trained as a Driver/Operator for Mobile Water Supply & Aircraft Rescue Firefighter
- Shift personnel taught CPR to city employees & Muscom dispatchers
- 1 person acquired certification as an Ambulance Service Manager
- 1 person attended Hazmat IQ class
- 3 people attended Winter Fire School
- 5 people attended the IEMSA conference
- 1 person attended a Trauma conference
- 1 person attended the IEMSA Ambulance Billing conference

Blue shift also was involved in many functions and assignments within the department. Those functions are as follows:

- Put in to service seven new LifePack 15 cardiac monitors and five new Lucas II CPR machines
- Managed the SCBA maintenance program for the department
- Involved 2 firefighters in filling acting mechanic position
- Corrected all of the department's run stats
- Managed the Part-time EMT program
- Managed the EMS QCI program
- Maintained all fire apparatus
- Tested all fire hose in stock
- Tested all ground ladders

Respectfully Submitted




Battalion Chief Darrell Janssen

Battalion Chief's Report: Red Shift

As usual, 2014 was a busy year for Red Shift. Red Shift saw several firefighter shift changes during the year including firefighters and a captain change. All Shift personnel accepted this change and as a shift we seem to be functioning together rather well.

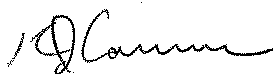
As in years past, Red Shift's primary shift duty is being tasked with commercial occupancy fire inspections. During the summer months of 2014, two firefighters were assigned to light duty due to on the job injuries. These two firefighters spent a great deal of time performing fire inspections. This helped out dramatically during 2014 in increasing the total amount of inspections and violations noted.

Red shift is also tasked with handling the department's Hazardous Materials and Confined Space Standby programs. Lieutenant Ronzheimer does a great job of administering these programs. Firefighter Edwards is in charge of keeping the fire departments website up to date and he does a good job of keeping the page looking professional. FF Tom Summit manages the EMS Cardiac Status testing and all the required documentation that goes along with this cutting edge service the Muscatine Fire Department provides.

The following were some of the highlights of 2014 for red shift:

- Completed 966.97 hours of shift training
- As a shift completed a confined space drill with MPW at their Generating Station.
- Held and worked Muscatine County EMS Day at Blains Farm & Fleet
- Red Shift assisted with Operation Prom at Muscatine High School
- Performed the multi-jurisdiction water rescue training
- Two people received awards for excellent patient care they provided
- One person completed instructor training in Swift Water and Cold Water Rescue
- One person completed their Associates of Applied Science Degree in Fire Science from Kirkwood Community College
- Assisted FF Suiter in completing in his probationary year with the department
- One person obtained their Critical Care Paramedic certification
- Two people attended Winter Fire School
- One person completed Fire Instructor certification
- One person attended the National Fire Academy

Respectfully Submitted



Battalion Chief Kevin Cannon



Equipment Purchases



In August Muscatine Fire Department took delivery of six new Life Pak 15 cardiac monitor defibrillators and four new Lucas Auto-CPR devices for a total purchase price of \$217,000. This capital improvement item allowed for a new cardiac monitor defibrillator to be placed on each ambulance and update the existing Life Pak 15 and Lucas Device.

These cardiac monitor defibrillators allow paramedics to provide a host of advanced life support features including monitors a patient's heart, defibrillate a pulseless heart, measure carbon monoxide and carbon dioxide levels within the body, and other advanced life supports techniques. All of the cardiac monitor defibrillators have the capability of obtaining and submitting EKG's that specifically look to see if a patient is having a heart attack. After these EKG's are obtained, these new cardiac monitor defibrillators have the capability to wirelessly transmit the results to local hospitals where cardiologists and emergency room physicians are able to review the results, thus enhancing the care that is provide to the citizens of Muscatine. Complete training on these new products was provided by Physio-Control staff (Manufacture of Life-Pak & Lucas products) shortly after their arrival and both the Lucas Devices and the Life Pak 15's were placed in service for use in early September.

(Pictured Above FF's Hoppe & Rudolph demonstration the use of the Life Pak 15 & Lucas Device)

Ambulance 354

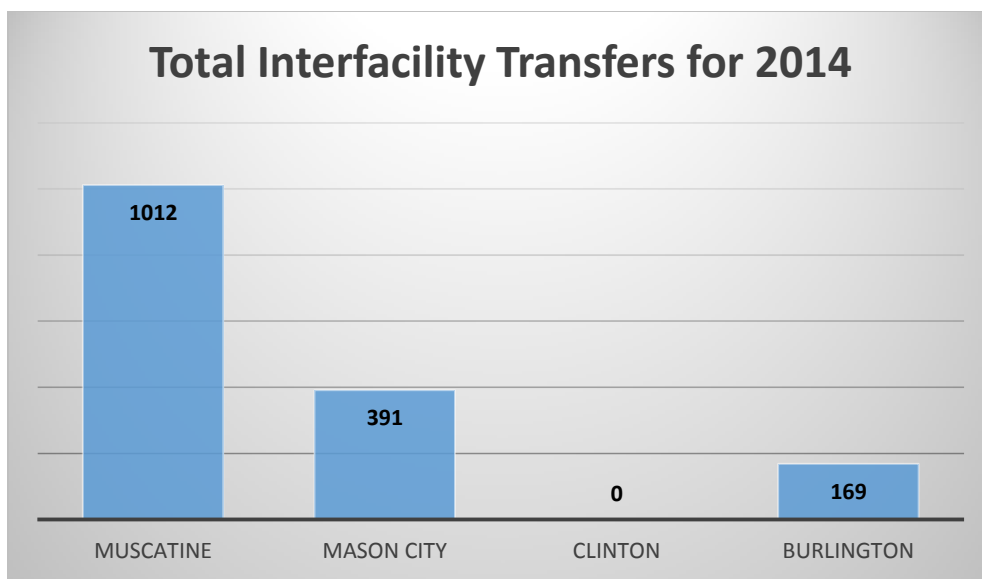
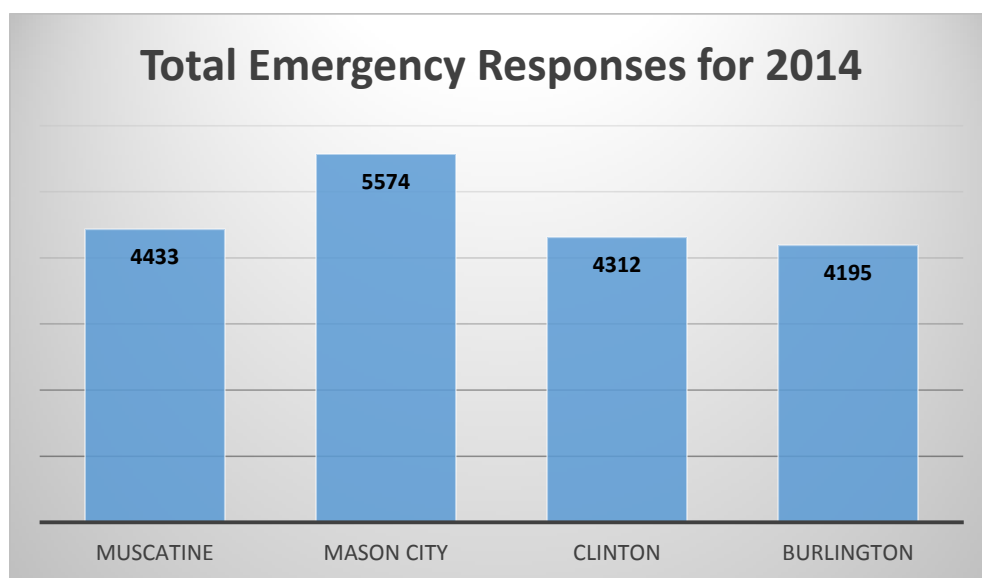
In late July, a newly refurbished MedTec ambulance was placed in service at Station 2. This refurbished ambulance replaced an older ambulance with over 175,000 miles. This new ambulance allowed for all five of MFD's ambulance to be the same in configuration making patient care a more efficient process.



Survey of Comparable Fire Departments

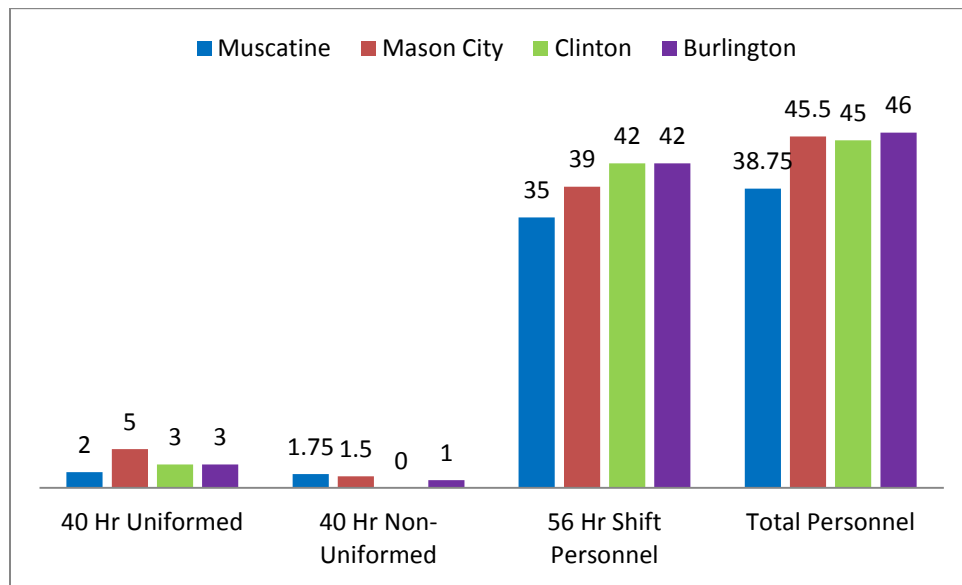
To put a department's performance in perspective, it can be helpful to compare other fire department's that share similar characteristics. In doing so, staff can identify benchmarks that can be used to assess our own performance. All the departments chosen for comparison possess similar characteristics to Muscatine in regards to population, service coverage area, and who operate a fire based EMS ambulance service. It should be noted that Mason City is the only comparable that performs long distance inter-facility transports from their own community hospital to another hospital outside their community like Muscatine performs.

So, how does Muscatine compare?



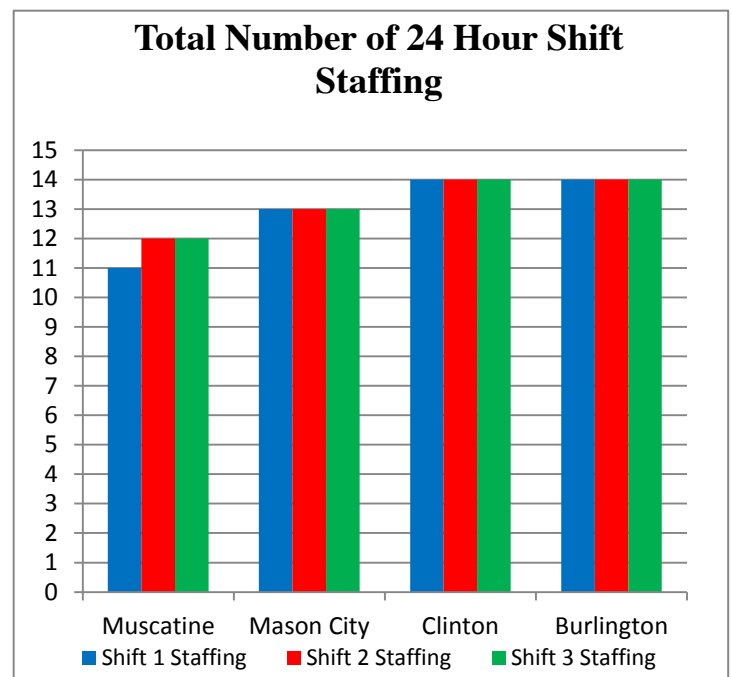
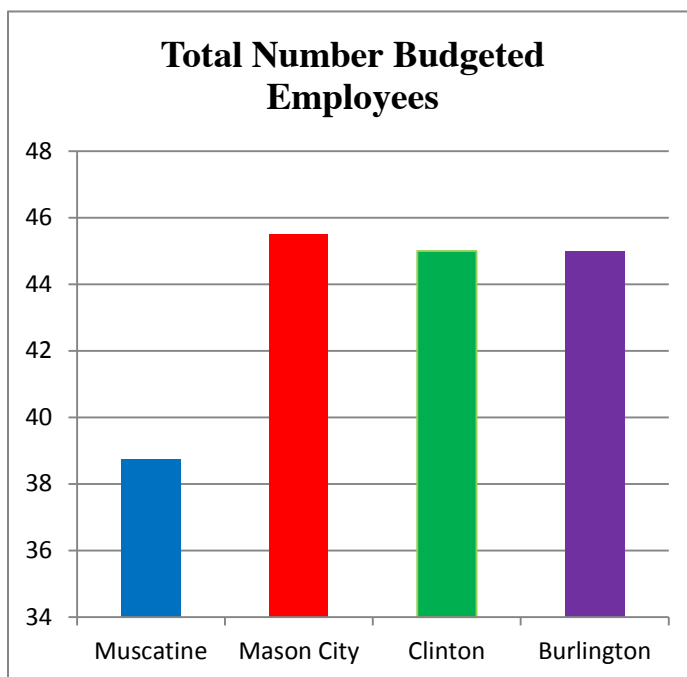
Note: Muscatine performs more than Mason City because our hospital is a Level 4 hospital and Mason City is a Level 2 hospital. More patients are transported from Muscatine to a higher level of care since we have limited services, procedures, and specialties.

Total Number of Budgeted Employees Broken Down



Note: 40 Hr uniformed is Chief, AC, FM and/or TO. 40 Hr Non-Uniformed is secretary and/or billing.

The graph above shows that Muscatine has 38.75 total budgeted employees, whereas Clinton has 45, Mason City has 45.5, and Burlington has 46.



Note: Burlington is expected to lose the three grant funded firefighter positions in July of 2016, unless funding permits otherwise.

Appointments



Colin Suiter
Hire Date: January 8, 2014



Nate Paxton
Hire Date: January 20, 2014

Awards Page

May 7th, 2014 Muscatine Fire Department was requested at Allsteel Industries in reference to a man down, not breathing with no pulse. Upon arrival of the MFD ambulance, four Allsteel employees were performing CPR on the patient along with having an AED attached. The actions taken by these men had a direct impact in the positive outcome of the patient. Days later, the patient left the hospital with no physical or mental deficits noted.



Fairman.

On June 5th, 2014 during a regularly scheduled city council meeting, Muscatine Fire Department presented four Allsteel employees the departments Meritorious Civilian Award. Per department policy, the Meritorious Civilian Award is presented for actions termed as “Outstanding Performance”. In the course of action, a civilian(s) demonstrate(s) remarkable performance relating to the protection of life and/or property. This event marked the first time in the history of the department the award was presented. Recipients of the awards were Tom Peck, T.J. Riley, Dale Richter, and Bill

On January 16th, 2014 also during a regularly scheduled council meeting, Firefighter/Paramedics Tom Summit (left) and Josh Rudolph (center) are presented Certificates of Recognition by Mayor DeWayne Hopkins (right) for actions taken on a patient suffering from a heart attack. The actions were recognized as saving or changing someone’s life.



2014 Major Activities and Accomplishments

- Began implementation of a new stroke assessment scale (MEND) which has been recommended based on studies and information gathered through our participation in the Coverdell Stroke program.
- Organized and assisted in the annual 'Remembering Our Own' presentation at the Iowa EMS Association annual conference.
- Held the Annual County EMS Day at Farm and Fleet parking lot. This event is used as a public relations event to promote health and wellbeing throughout the community and is represented well by the other EMS agencies in the county. Activities include: a helicopter on display, engine and ambulance tours, bicycle helmet give-away, child ID cards, blood pressure screenings, and smokehouse from Davenport.
- Hosted the 5th Annual SE EMS Saturday Conference. This is attended by several EMS agencies within the county and serves as a partnering relationship with the other organizations.
- With the Muscatine Police Department and Muscatine High School once again held Operation Prom. That program focuses on educating high school students regarding the hazards of driving impaired during prom weekend and throughout the year.
- Worked with Unity Public Health in quickly providing a proper response and adjustment of protocols and equipment to deal with the potential of an Ebola case in Muscatine.
- Completed the purchase of new cardiac monitors and CPR devices. The entire department was trained on the devices and now each of the ambulances is stocked with identical equipment and has increased capabilities for cardiac patients.
- Two members of the management staff completed certification as Fire Inspector I through the International Code Council. This is a certification above and beyond the state fire marshal's office certification, which is held by 23 department members (62% of all members).
- Reviewed and updated City Code provisions relating to the fire department, including the inclusion of updating the fire code to the 2012 version of the International Fire Code.
- Through a grant, sent the fire marshal to an NFPA-sponsored residential fire sprinkler conference.
- Supported training for members to attend hazardous materials training in Anniston, AL and the National Fire Academy in Emmitsburg, MD, funded through federal monies.
- Obtained training through the Center for Public Safety Excellence in the areas of fire accreditation and data analysis and presentation.
- Organized and held our 7th Annual Public Safety Building Open House.
- Two MFD members obtained certification as ice rescue trainers and one obtained certification as a swift water rescue trainer through Dive Rescue International.

Looking Forward

After a very busy record year we anticipate another record year for 2015. We believe a few of the contributing factors for the increase in ambulance calls is due to a healthy economy, Affordable Care Act, an aging population, and a low unemployment rate for Muscatine. As we strive to meet the needs of our citizens and health care facilities we are constantly balancing the services and programs offered, while still being properly equipped and readily available for the emergency and non-emergency calls for service. We understand the cost associated with providing public safety to our community, which is why deployment methods and staffing are currently being reviewed in order to assure that our fire operations and ambulance operations are being delivered in an effective and cost-efficient manner to our citizens that we protect.

We're proud to report that our incidents of fire loss and fire related emergencies are below the national average, which are the direct results of our engine company inspection program and our aggressive public education program and community outreach events. We will continue to educate our citizens, and especially our children, on fire safety and will continue to prevent fires through our inspection program by eliminating hazards and preventing fires from occurring. This prevention effort also extends into our building and plan reviews for new construction and remodels, along with fire alarms and sprinkler systems, all of which is conducted by our Fire Marshal. All of these efforts keep our community a safe place in which to live and work.

In order to address the staffing concerns and the increasing number of calls for service council authorized us to apply for a SAFER grant through the Department of Homeland Security, which is a grant program that helps communities hire more front-line fire fighters in order to meet OSHA and NFPA requirements. This grant, if awarded, would pay 100% of the wages and benefits of four (4) fire fighters for two years at no cost to the city. If awarded, and accepted, the city would need to decide if they were able to keep one or some of the four fire fighters or if they would have to let them go after the grant period ends. In the meantime, the fire department would have two consecutive years of critical metrics in regards to the impact of additional fire fighters, effects on response times, and the impact on the reduction of the departments overtime budget to share in the decision making progress.

As with any professional fire department, or high-performance EMS System, having properly trained employees is always a must. Our goal is to have our fire fighters trained, equipped, and readily available when called upon for any type of call for service. We are an "All Hazards" provider, which means we are called to respond to and mitigate everything from fires to a hazardous material incident, medical emergencies, ambulance transports across the state, confined spaces, trench rescue, rope rescue, auto extrication, and water and ice rescue to name a few.

Our goals for the following year is to focus on fire and EMS training, host a county wide multi-jurisdictional training event, provide driver and pump certification and training, and to sponsor a leadership or management seminar through the National Fire Academy or Iowa Fire Service Training Bureau. We look forward to the challenges and opportunities in 2015 and we wish to thank you for your continued support.



Muscatine Fire Department

312 East 5th St

Muscatine, IA 52761

Emergency Phone: 911

Phone: 563-263-9233

Fax: 563-263-9235

<http://www.muscatineiowa.gov>



★ Muscatine Police ★

Annual Report 2014



**A Nationally Accredited Law Enforcement Agency
Protecting and Serving Since 1851**

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Muscatine Police Department

LETTER OF TRANSMITTAL

TO: Muscatine Mayor and Council

THROUGH: Gregg Mandsager, City Administrator

DATE: January 2015

FROM: Brett Talkington, Chief of Police

SUBJECT: Police Department Operational Report, 2014

The Muscatine Police Department submits an annual Operational Report to the Mayor and City Council as part of the requirements of our national accreditation. The purpose of this report is to provide an update of police department activities and to identify the major issues facing the department at this time. In addition, this information will hopefully provide some insight into the future trends or emerging issues which may impact the delivery of police services in some way.

This was my fourth year as the Police Chief in Muscatine. It has brought with it challenges and opportunity. I have challenged our supervisors and officers to come up with ways to implement problem oriented and community policing strategies. This in a continual transformation and we always look for ways to better our department and community.

The patrol division and criminal investigations are the backbones of the department. We have many dedicated officers that place their lives on the line everyday. The citizens of Muscatine should be very proud of the job the officers do on a daily basis.

A safer community is built on a framework of progressive law enforcement strengthened by public awareness, education and involvement. Together, we will find new solutions to

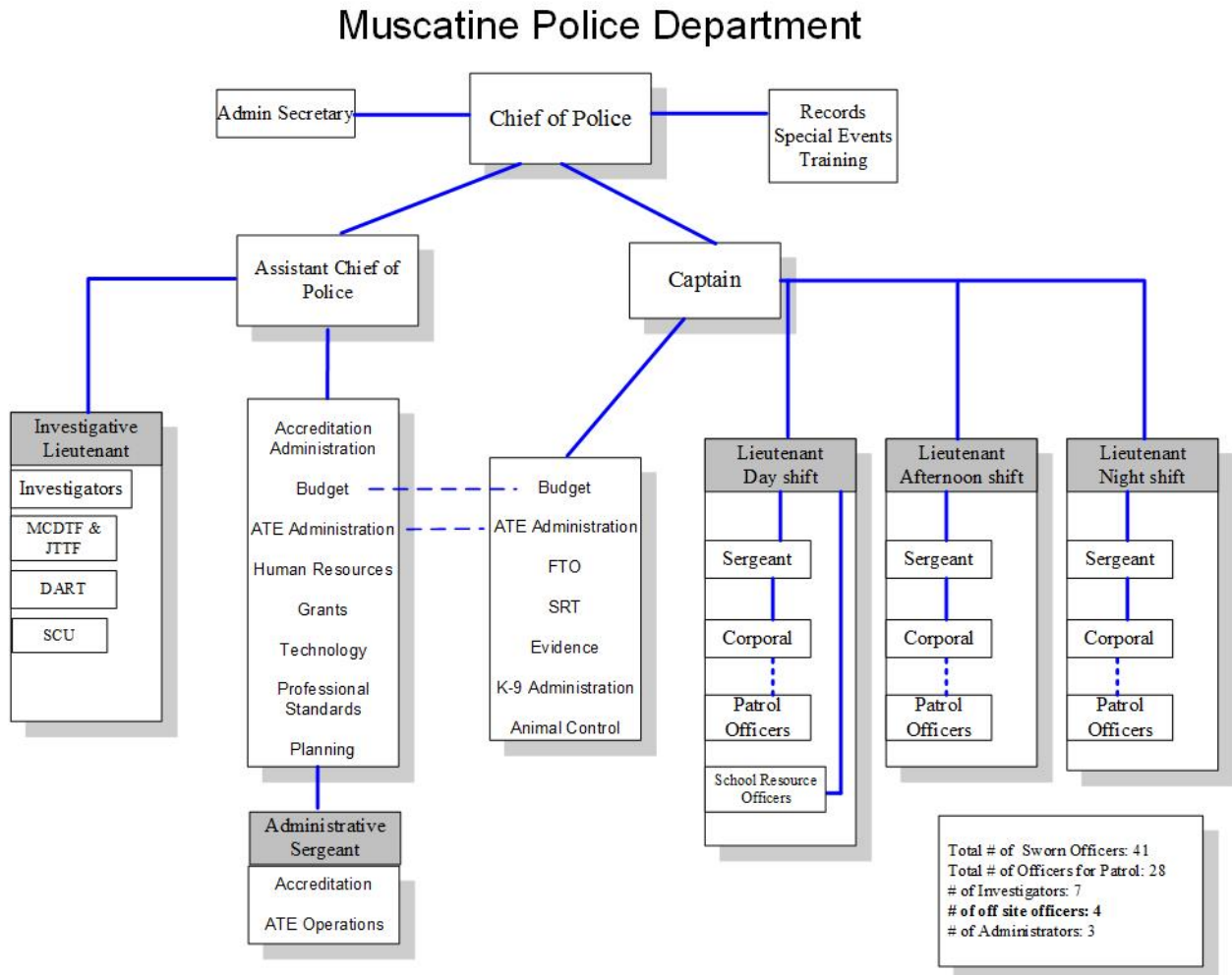
community challenges as we increase our forward momentum. We are already moving in that direction.

I hope that this annual report is useful and helpful when considering the state of the city as it pertains to your police department. The statistics we provide are meant to give a numerical overview of what's happening in our city but always remember not to put your faith in what statistics say until you have carefully considered what they do not say.

Credit for the preparation of this report and the development, procurement and gathering of the information contained herein, goes to many people. It is the combined effort of administrative, supervision, line-officers and clerical personnel. It is our hope that this information is as useful to others as it is to us as we look at the issues currently facing the department and our community as a whole.

With that, I would like to thank you for supporting our department throughout the year. As always, I hope you will find our summary of 2014 interesting and informative.

Muscatine Police Department Organizational Structure



Every organization needs/has structure. Perhaps the best definition of a police organization is that it is a system of consciously coordinated activities, with a common goal, divisions of labor, coordination of effort, and most especially in our domain, a hierarchy of authority. No other department of city government has more of a need for such a hierarchy, than the police. Million dollar jury awards are routinely leveled against cities all over the nation, for things that police do and shouldn't have, or do not do, and should have.

The structure of this organization plays a very important role. Not just in authority and responsibility, but in active "risk management." To the casual observer, an organizational chart may look like a genealogical attempt gone wrong. In the law enforcement environment, it helps to explain how the

organization functions. An organizational chart reveals four basic dimensions of the organization's structure:

1. Hierarchy of Authority (who reports to whom).
2. Division of labors (what group performs what function).
3. Span of control (how many people are supervised).
4. Line and Staff position (who is doing what).

The theory behind the dimensions of this organizational structure demonstrates the basic tenants of our operational theory, as illustrated below:

1. Division of Labor (people become proficient when they perform standardized tasks over and over again).
2. Hierarchy of Authority (a formal chain of command ensures coordination, accountability and responsibility).
3. Rules and regulations (carefully formulated and strictly enforced rules assure some behavior, and prohibit other behaviors).
4. Administrative Impersonality (personnel decisions such as hiring, promotional eligibility, and firing are undertaken in-part by an authority (Civil Service Commission) other than the organization's chief executive officer).

The Muscatine Police Department has historically followed a traditional organizational model, much like most other law enforcement agencies. For the most part, law enforcement has embraced such an organizational structure because law enforcement has traditionally functioned best through a coordination of effort, much like the military. Coordination of effort is achieved through formulation and enforcement of policies, rules, and regulations. Our chain of command is nothing more than a control mechanism dedicated to making sure the right people do the right things at the right time.

PATROL DIVISION

In 2014, the patrol division operated with three shifts. All three shifts operated on a 10 hour schedule requires them to work 4 days on and 3 days off. In the past, mainly due to turn over of personnel creating manpower issues, the day shift or (1st Shift) had to work five 8-hour days, with (2nd) and (3rd) shifts working four 10-hour days. For the first time in a long time, the department experienced a zero turnover of personnel in 2014 which allowed 1st shift to remain on a 10 hour schedule. The shifts run from 07:00 am – 05:00 pm, 03:00 pm – 01:00 am, 09:00 pm – 07:00 am. This creates shift overlaps twice a day both during peak hours of operation. Each shift is assigned a Lieutenant, a Sergeant, 2 Corporals and 5 Police Officers for a total of 9 members per shift.

The overlaps between the shifts allows the department to have anywhere from 8 to 10 patrol officers on duty during these peak hours of operation. The overlapping of the shifts has allowed for planning and scheduling of special details that were difficult if not impossible to organize under the old schedule. It has helped reduce the amount of overtime spent on officers having to stay past their shift for arrests and report completion. It has also aided the department to conduct in service training more efficiently and with less overtime by conducting the training during these overlaps. The overlap created between 1st and 2nd shift helped boost manpower during the afternoon rush hours and assisted with flexibility concerning department planning and scheduling.

Each patrol shift continues to implement a *problem oriented policing* approach to their patrol tactics. This entails identifying and defining problems within the community and developing plans for addressing them. This gives each shift a project for its members to focus on. Once a problem or issue is identified, a program is developed to help address the problem. This program is then continually evaluated for its effectiveness and progress. These problem oriented policing projects have had a tremendous impact on the reduction of crime within the community of Muscatine. For a detailed analysis of these programs please refer to Community Policing/Problem-Oriented Policing section of this report.

The federal COPS grant program is entering its final year of federal funding. This grant allowed the department to put in place another full time School Resource Officer as well as to re-establish a two-man Street Crimes Unit. The Street Crimes Unit has been instrumental in the reduction of activities and

violent crimes being committed by criminal street gang members. Both of these special assignments continue to develop programs of their own and have proven to be very effective tools for the department.

The patrol division will continue to explore how it can take a proactive approach to helping the community and keeping it a safe and viable place to live

Chaplain Corps

The Chaplain Corps program was revitalized in 2013 and saw continued growth in 2014. Pastor Gary MacManus of Grace Lutheran Church continues to head the program from the Chaplain side partnering with Sgt. Vincent Motto from the department. Father Jake Greiner was a huge part of the program throughout 2014 but unfortunately was transferred at the end of this year and is no longer serving the department. There has already been discussion on how to expand the program and the role of the Chaplain's in 2015.

Currently the Chaplain Corps fulfills a dual role, that of community involvement and counseling during traumatic events such as, serious or fatality accidents, suicides, homicides, or death notifications, and the support of Department staff through counseling and communication. Chaplain Corps members are being embedded within the Department's patrol shifts to establish relationships with officers. This is being done so that employees will feel comfortable in communicating with members of the Corps. It is the intent of the Department and the Corps to provide an alternative outlet for informal counseling outside the Employee Assistance Program established by the City of Muscatine.

The Chaplain's involve themselves in other activities such as the Shop with a Cop program. In 2015 we hope to expand their role even further so they might assist department personnel during any critical incident. This could include anything from functioning as an incident scribe to becoming an information/liaison officer between various units during critical incident deployment. The Burlington Police Department has had a similar program in effect and experienced great success with it.

The Patrol Division continues to support a number of specialty assignments that department members can volunteer to be part of. These include assignments such as the K-9 Unit, Bike Patrol Unit, Muscatine Evidence Technician (M.E.T.) program and the Special Response Team (SRT).

K-9 Unit

The Muscatine K-9 Unit saw some changes throughout 2014. Corporal Dan Grafton's K-9 partner, Zarik, was diagnosis with a fatal disease and passed away at the beginning of 2014. He and his partner were replaced by Officer Brian Yates and his K-9 partner, Nikko, a 2 y/o Belgian Malinois. Nikko was purchased from Vohne Liche Kennels where he and Officer Yates attended a 6 week training course. Officer Yates and Nikko were certified as a dual purpose K9 team (narcotics). Soon after that, through partnerships with the local community, funding was raised to acquire a second K9. The donations were enough to pay for the purchase and training of the new K-9 as well as the equipment needed to house and work the K-9. Officer Minnat Patel and his K-9 partner Nero became the second K-9 team. They also trained through Vohne Liche Kennels and serve as a dual purpose team in narcotic detection. Nero is a 2 year old German Shepherd.

With two teams assigned to the Muscatine K-9 Unit, the department is able to provide K-9 coverage over a broad range of hours by assigning the K-9 teams to opposite shifts. The dual purpose K-9s currently employed by MPD have the following capabilities: Narcotic Detection, tracking, apprehension, article searches, and crowd control. These K9 officers are also summoned for callout responses when a K9 officer is not on duty at the time a K9 unit is needed. The K-9 unit has worked closely with the department's Street Crimes Unit as well as outside agencies such as the Muscatine County Drug Task Force and the Iowa State Patrol. The K-9 Unit has also assisted the Muscatine Community School District with student locker searches.

Training is a critical component for effective K-9 employment. MPD K-9 teams take a minimum of 8 hours each month to train off duty. This allows officers and trainers to challenge the K-9 teams and increase their effectiveness as well as address any deficient areas. In addition to monthly training, MPD K-9 teams train on duty as time allows. This ensures that the teams are training in realistic situations and allows them to demonstrate proficiency while at work.

Bike Patrol

The Bike Patrol Unit is set to expand by two officers in 2015. The Bike Patrol Unit continues to be a valuable asset for the department. They patrol the city's bike paths and problem areas and work special events such as the 4th of July and Great River Days. Officers wishing to be on the Bike Patrol Unit do so, on a

volunteer basis. They are sent to a 4 day school to become bike patrol certified and are required to purchase their own, department approved, bicycle.

Evidence Function

The Muscatine Evidence Technician (MET) program is comprised of a small group of officers who have received specialized training in the collection and processing of evidence. They work on an on-call basis throughout the year and are relied upon to process all major crime scenes. These scenes included everything from burglaries to homicide investigations. In addition to call outs, these officers also help process scenes that are encounter while they are working shift. They are all assigned lab time which is located in the basement of the PSB. Here they are responsible for processing any items of evidence that were brought in by officers outside of the MET team. The MET officers undergo continuous training to keep their skills sharp and updated.

The Department continues to make progress within its evidence storage room. The increased staffing to our evidence custodians has proven to be a tremendous benefit for the department. For the second year in a row, the department has had more evidence being processed out then was received into the storage room. This is largely contributed to having the extra personnel that could be dedicated to sifting through the long term storage cases and getting rid of evidence that is no longer needed. The department is well on its way to resolving the evidence storage crisis it had been facing.

Animal Control Function

In 2014 the city saw the retirement of our long time Animal Control Officer (ACO) Steve McGovern, after 30 years of service. The department hired Angela Shoultz in June to fill that role and after a month of training, she assumed the new ACO position beginning July. Angela was sent to Kansas City in August for additional training, which certified her in chemical immobilization, euthanasia, and use of bite stick & pepper spray. Since assuming the position, Angela has brought her own unique perspective to the job and has been doing an outstanding job for the city. Angela's goal for 2015 is to start doing some public education and awareness presentations on pet licensing, leash laws and pet care.

INVESTIGATIVE DIVISION

General Information

The Criminal Investigation Division is under the command of Lt. Tim Hull. The Division is comprised of eight officers. Three are assigned to the Major Crimes Unit, two officers are assigned to the Muscatine County Drug Task Force and two officers are assigned to the Street Crimes Unit.

Current Operations and Trends

In 2014 the Major Crimes Unit (MCU) has been assigned a total of 168 investigations. Approximately One-third of the criminal investigations (54) given to the MCU involved some sort of sexually related crime. The Major Crimes Unit also investigated four (4) homicides in 2014. A Jury decided that one of the homicides was self- defense and the other two have yet to go to trial.

The MCU also investigated several lengthy and time consuming sexual exploitation cases where the suspect ended up being a dispatcher with Muscatine Communications. Several search warrants were served on Facebook and other Internet sites and several electronic devices were seized that needed to be forensically examined for evidence. This case was later transferred to the FBI due to the victims being spread over several jurisdictions. Several weeks of manpower were exhausted to complete this investigation.

The MCU also investigated a case where a Muscatine residence tweeted the nude photographs of several underage girls on Twitter. This case also included a couple search warrants and the seizure of several smart cellular telephones and electronic devices that needed to be forensically examined.

It's nearly unthinkable, but every year the Major Crimes Unit continues to deal with dozens of children who become victims of crime—whether it's through sexual abuse, online predators, sexual exploitation or child endangerment. Our overall goal is to decrease the vulnerability of children to sexual exploitation and to further develop the capacity to provide a rapid, effective, and measured investigative response to crimes against children and to enhance the capabilities of our investigators through advanced training. The Department will continue to

send officers to advanced training and the MPD is also looking at purchasing a Cellebrite machine that is used to extract data from electronic devices.

2014 also included the arrest of two subjects for the armed robbery of the GM Food Mart located inside the newly annexed Ripley Trailer Court. The MCU also arrested a juvenile for 1st Degree Arson on a residence located at 411 Pine Street. A pregnant woman narrowly escaped being burned to death. The juvenile was charged as an adult but the courts later decided that he should be charged as a juvenile despite already being a convicted felon.

The Major Crimes Unit also investigated the theft of approximately \$20,000 merchandise from Walmart and Farm and Fleet. Detectives worked closely with loss prevention representatives to identify suspects. Several search warrants were conducted. The suspects were also apprehended doing the same activity at a Wal-Mart in Washington, IA. The suspects were taking the stolen merchandise to a used car dealer in Muscatine where they were being paid cash and narcotics for the stolen merchandise. A search warrant was later conducted at the dealership where several stolen items were located during the search warrant.

Muscatine County Drug Task Force (MCDTF)

The Muscatine County Drug Task Force continues to see changes due to decreased Federal Grants. The MCDTF has expanded its territory due to the Federal Government wanting to see multi-jurisdictional task forces in order to secure Federal monies and is currently investigating cases in both Cedar and Louisa Counties with assistance from both agencies.

Muscatine County Drug Task Force Statistics (January to December 15th)

Activities

Arrested (43)

Search Warrants conducted (61)

Drug Seizures.

Meth Labs (8)

Cocaine (153 grams)

Methamphetamine & Ice-Methamphetamine (970 grams)

Marijuana (20,054 grams)

Other Seizures

Firearms (17)

Currency (\$72,000)

Real Property (\$25,000)

Muscatine continues to be a distribution point for large quantities of narcotics, including cocaine, marijuana and ice-methamphetamine.

MPD Street Crimes Unit

The MPD Street Crimes Unit is on the last year of a Community Oriented Policing Services (COPS) grant. The COPS grant is responsible for advancing the practice of community policing in the nation's state, local, territory, and tribal law enforcement agencies. The SCU develops strategies which support the use of partnerships and problem-solving techniques, to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime. The Street Crimes Unit works closely with the Safe Streets Coalition and other neighborhood groups to address problems as they arise.

The Street Crimes Unit investigated a drive by shooting that occurred near 10th and Poplar Street where at least three handgun rounds were fired at residences in the area. Rounds were found in two homes. Two juveniles were later arrested and charged with Intimidation with a Dangerous Weapon and Going Armed with Intent. It is believed that a burglary where firearms were displayed was in retaliation to this initial drive by shooting.

The SCU again assisted the Muscatine County Drug Task Force and the MPD Major Crimes Unit with additional manpower as needed. The SCU was essential in 2014 when the City of Muscatine had three (3) homicides. The SCU assisted the Major Crimes Unit on all 3 investigations. The SCU provides constant and new street level intelligence that has been instrumental to the MCDTF in recognizing and pinpointing the names, addresses, associates, employment information, vehicle information, gang affiliation and accomplices of large scale drug trafficking in Muscatine County.

The SCU made 85 arrests in 2014 and 20 of those arrests were for outstanding arrest warrants. The SCU continues to use its intelligence efforts to locate and arrest fugitives. The SCU continues to attend annual training put on by the Midwest Gang Investigators Association.

Objectives to be Accomplished

The Investigative Division's primary goal is to proactively deter crime, whether it involves the violent crimes such as sexual assault/abuse that the MCU focuses on or the drug crimes which the MCDTF focuses on. The MCU will continue to strive for advanced training in areas homicide investigation, sex abuse investigation and cyber-terrorism preparedness. The MCU will continue to have a primary focus on victim orientated offenses (homicide, sexual assault, child pornography) with property offenses (burglary, theft, criminal mischief) as a secondary priority.

PROBLEM ORIENTED POLICING (POP)

Seven years ago the Muscatine Police Department redefined its overall policing model and transitioned into a modern style of law enforcement known as Problem-Oriented Policing, or more commonly referred to as “POP” projects. Since POP’s implementation, the Department has experience a paradigm shift in its approach toward solving police problems. As a result of this shift police personnel are more-well equipped in solving commonly occurring problems with the assistance of the residents and business owners of the Muscatine Community.

Problem-Oriented Policing is defined as the analysis of specific crime and disorder problems through information obtained from community and officers alike. With this information, effective responses by law enforcement to the identified problems can be formulated and implemented. Although police lead in crime prevention efforts, the community, as a whole, remain the backbone of crime reduction.

Since July 2008, the Muscatine Police Department has worked hard at listening to the citizens of Muscatine and identifying the needs of the community. The department continues to formulate evolving solutions to newly identified problems. Because Problem-Oriented Policing focuses on the development of programs which concentrate on these problems, the development of partnerships with the community has been vital since the programs onset. Furthermore, Problem-Oriented Policing has developed new levels of trust and accountability between the Department and the citizens of Muscatine.

As it breaks down, the Department’s 1st shift continues to improve upon its’ commonly known “POPCAN” program. The acronym standing for “Problem-Oriented Policing Community Awareness Network”. Each personnel of the 1st shift is assigned a Muscatine apartment complex and the officer’s goal is to develop relationships with occupants and management alike. Each officer formulates six month goals and objectives toward the overall wellbeing of their assigned complex. Likewise the officer is expected to produce a written documentation illustrating their success per monthly visit.

The below housing complexes are serviced through the current POP program.

Sycamore Estates

(2400 Park Ave)

Sunset Apartments	(2800 Bloomington Lane)
Muscatine Community College	(152 Colorado Street)
Cedar Parks Complex	(1816 Logan Ave)
Cedar Hills Complex	(2002 Logan Ave)
Muscatine Center for Social Action	(312 Iowa Avenue)
Colorado Parks Apartment	(401 Colorado Street)
Clark House	(117 West Third Street)
Muscatine Community College	(152 Colorado Street)
Ripley's Trailer Court	(North Highway 61)

The Muscatine Police Department continues to experience memorable accomplishments involving Problem-Oriented Policing in 2014. A few notable accomplishments involves the addition of Ripley's Trailer Court to the Department's jurisdictional responsibilities.

Throughout 2014, a MPD Officers has conduct POP on a monthly/bi-monthly basis within Ripley's trailer complex. The assigned POP officer has assisted Ripley personnel with guidance in handling problems including but not limited to: Missing children, narcotics investigations, noise complaints, animal complaints, etc. Communication with the park manager has been established and maintained throughout the year on a 24 hour/seven day a week basis if needed.

Since the implementation of a POP officer at Ripley's Trailer Park, management has informed police criminal activity within the park has decreased. Management offers storage of police equipment (e.g. police bikes) within their facility if needed and encourages POP projects to continue on all patrol shifts.

Goals for 2015 POP projects within Ripley's Trailer Court involve the increased frequency of visits by police involving all patrol shifts. Likewise the establishment of a youth program between the MPD and youth of Ripley's Trailer Court has been requested.

Cedar Parks/Cedar Hills (1816 Logan/2002 Logan), remains a primary focus of the Department's POP program. Among several notable problem solving events the Muscatine Police Department POP worked confidently with apartment management toward awareness of potentially dangerous infectious disease/viruses which were of high priority during the summer/fall of 2014.

Although no nontraditional action needed to be taken, management of the apartment complex remained a valuable resource had an emergency developed.

During calendar year 2014, the POP officer assigned to Cedar Parks/Cedar Hills apartment complex MPD worked with the Muscatine County Drug Task Force Office, Iowa Department of Human Services, Muscatine County Sheriff's Department and the Muscatine Animal Control in an effort to solve existing problems within the apartment complex.

The Department's continues to build upon its' previous years involvement in the Muscatine Center for Social Action (MCSA) complex. Due to the program's success, a Muscatine Police Department Sergeant remains on the MCSA's Executive Board of Directors. This officer participates in monthly Board meetings wherein logistics for the operation of the facility are discussed and decided upon. The relationship the Department shares with the MCSA remains one of the strongest POP programs within our community.

Other activities the patrol shift continue to be involved in are the Department's "PLANT" program (Police Landlord Association Networking Team). Participants of "PLANT" allow police to track over 1100 rental properties which contain an estimated 1325 named tenants. Likewise the Department works closely with Muscatine Communication (MUSCOM) in updating the "PLANT" list on a semi-annual basis.

Simply put, "PLANT" networks local landlords with members of the police department with the intent of sharing of information including such items as sex offender registry compliance and wants/warrant checks to name a few.

Officers reengaged in "Park and Walk" activities in 2014. Each officer chooses a location within their assigned beat area to park their squad car and walk for at least one half hour. Officers are encouraged to visit the downtown business districts of Muscatine as well as the riverfront of Muscatine, bike trails and parks to name a few. In 2014, officers logged 935 "park and walk" activities.

Muscatine Police Officers will continue to make "park and walk" activities a priority during their daily operations. Having officers engage in face to face activities with citizens/business owners is necessary for positive, long term relationships to be maintained.

In June of 2014 the Police Department identified a need for heightened traffic enforcement on Hwy 61 Bypass due to increase in speeding activity. As a result, a first shift officer was assigned to a traffic enforcement project on Hwy 61 and this project was maintained for thirty days. During this same time the assigned officer covered all traffic accident in the city during the same period.

It was the Police Department's intent to decrease driver's speed and increase law enforcement presence. In the end 63 contacts were made resulting in fifty-eight (58) citations, nine (9) warnings, and two (2) arrests. Additionally eight (8) accidents were covered. It is believed, based on police presence, driver behavior was positively influenced in June of 2014 and beyond. One deciding factor was the volume of social media coverage of an officer presence on the bypass alerting others of his location.

Headed by the second shift, "Coffee with a Cop" was implemented in late 2013. Within a chosen Muscatine business, police and members of the community relax around a hot cup of coffee allowing citizens the opportunity to vent concerns, issue complaints and even on rare occasion provide a compliment. The intent of this program is to promote another avenue of communication between citizens and its police department and at its current rate of growth, the program appears promising. It is the intent of the 2nd shift to rotate the location of the site.

During calendar year 2014, 2nd shift continued its efforts toward eliminating the City's graffiti problem. Otherwise known as "Operation Clean Sweep", second shift conducts spray paint projects involving local businesses promoting the following objectives:

- ✓ The most effective way to prevent graffiti is to remove it promptly. Studies show that removal of graffiti within 24-48 hrs results in nearly zero rate of reoccurrence.
- ✓ Report graffiti to the Police Department
- ✓ Restrict access to graffiti prone areas by planting trees or other greenery
- ✓ Install lighting in areas that are dark and targets for graffiti
- ✓ Use graffiti resistant surface treatment

To avoid a criminal citation for violations of the graffiti ordinance, a process was developed with the City Code Enforcement Office where if 2nd Shift didn't receive compliance to either the 1st or 2nd notification, the case would be referred to the Code Enforcement Office for further follow up. If they didn't

comply with the code enforcement order, the City would pay a private contractor to take care of the issue and apply the cost to the property tax. On one occasion this type of action needed to be taken and was addressed by the City Code Enforcement Office.

Overall, the success of the Muscatine downtown Problem-Oriented Policing program is attributed, primarily to the residents and business owners of Muscatine. It is expected with continued cooperation between law enforcement and the citizens/business owners, WE can expect and experience a prolonged, positive change toward a safer atmosphere for everyone to enjoy.

Where we go from here? The Muscatine Police Department will continue to make Problem-Oriented Policing a priority towards its overall mission. Existing programs will continue to be built upon and likewise additional programs will be added in 2015.

LAW ENFORCEMENT ACCREDITATION

Law Enforcement Accreditation began with the creation of the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) in 1979. The Commission was created through the joint efforts of the major law enforcement executive associations:

- International Association of Chiefs of Police
- National Organization of Black Law Enforcement Executives
- Police Executive Research Forum
- National Sheriff's Association

The purpose of CALEA's accreditation program is to improve the delivery of public safety services. Their stated goals are:

- Strengthen crime prevention and control capabilities
- Formalize essential management procedures
- Establish fair and non-discriminating personnel practices
- Improve service delivery
- Solidify interagency cooperation and coordination
- Increase community and staff confidence in the agency

CALEA's governing body is comprised of twenty-one commissioners. Eleven must be law enforcement practitioners and the remaining ten are selected from the public and private sectors. The commissioners are appointed by the four founding law enforcement organizations and serve without compensation.

There are currently more than 600 accredited law enforcement agencies in the United States and also some in Canada, Mexico and Barbados. In the State of Iowa, there are ten fully accredited agencies to include 8 Municipalities, 1 Sheriff's Office and 1 Metropolitan (Des Moines).

The Muscatine Police Department received its initial accreditation award in December of 2000. Since that time we have been awarded reaccredited status in 2003, 2006, 2009 and 2012. Our next reaccreditation is scheduled for November of 2015.

The Accreditation Manager, Sgt. Chad Said, will continue the on-going training in the Accreditation process over the next few years in hopes to keep moving

forward towards the goal of the reaccreditation in 2015. Accreditation puts the police department in much better position to defend against any lawsuits which may arise since the department is complying with “national” standards of operation, and not merely standards developed by the police department. Having people from outside the agency come in to critique our policies and procedures, and help us identify those which do not meet national standards is a plus for the department as well as the city. Being accredited also lends itself to lower overall insurance premiums for police liability insurance.

AUTOMATED TRAFFIC ENFORCEMENT

Background

In 2010, the City of Muscatine awarded the contract for our Automated Traffic Enforcement (ATE) initiative to Gatso USA. Through accident data as well as speed and red light violation surveys we decided that eight (8) approaches at five intersections would receive the equipment. The system was set up to monitor red light violations as well as speed violations at all five (5) intersections. The intersections selected for the ATE equipment were:

Washington St at Park Ave (north and south approaches)
Cleveland St at Park Ave (north and south approaches)
Cedar St at Houser St (east and west approaches)
University Dr at US Hwy 61 (westbound approach)
Mulberry Ave at US Hwy 61 (westbound approach)

The ATE equipment was built and installed by Gatso USA at no cost to the City of Muscatine. The City and Gatso USA worked closely with the Iowa Department of Transportation to ensure that the entire construction and sign placements were completed to their requirements. Winter weather delayed the construction process during December and January. Each intersection has speed limit signs and red light signs that clearly advise that photo enforcement equipment is used at those intersections. In addition to those signs, the City elected to put up “traffic laws photo enforced” signs on every corporate limit signs posts on roadways entering Muscatine.

The camera/radar system detects violators and passes the violation information to a Gatso employee who verifies that a violation appears to have occurred and then they create a violation package that includes location information, violation information and vehicle information. This event package is then sent to our department for review. A police officer who has been trained on the system reviews the data and determines if a violation of the city ordinance has actually occurred and if the violation, location and vehicle information matches what is viewed in the photos and video. If everything matches up and a violation has actually occurred then the officer will issue a citation.

The ATE equipment not only detects and documents red light and speed violations but also has other capabilities. The system can be set for license

plate recognition for Amber Alerts or other major crimes that occur close to these intersections. The video that the system archives has been used multiple times as evidence in court for citation issued due to traffic crashes in the area of the ATE equipment.

On March 11, 2011, the Automated Traffic Enforcement equipment was activated at the intersection of Cedar St and Houser St. On March 18, 2011, the Automated Traffic Enforcement equipment was activated at the intersections of US Hwy 61 and Mulberry Ave, US Hwy 61 and University Ave and Park Ave and Cleveland St. Because of property questions and construction delays, the intersection of Washington St and Park Ave wasn't active until May 21, 2011. Each intersection had a warning period of 30 days.

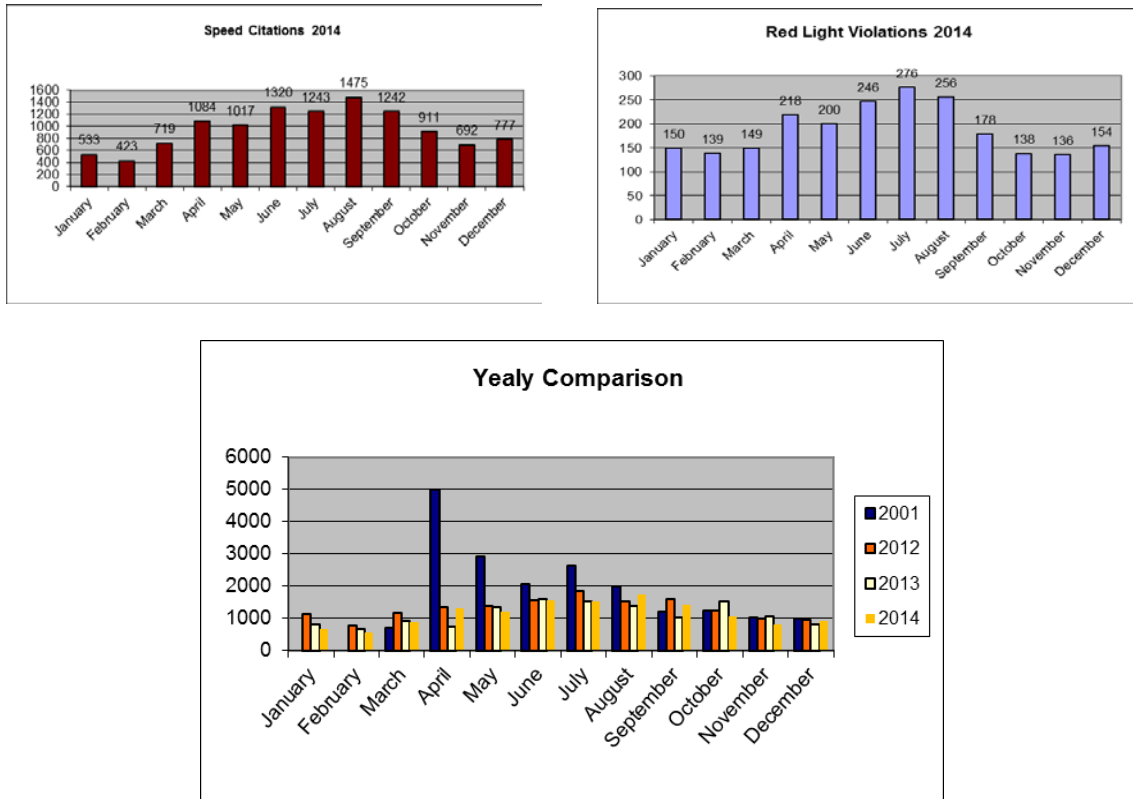
Since 2007, the Iowa State University Institute for Transportation's Center for Transportation Research and Education (CTRE) has conducted three research studies related to Automated Traffic Enforcement. These three studies have been funded by the Iowa Department of Transportation. Late in 2013, the CTRE released the latest study that supported the use of Automated Traffic Enforcement. This study, "Improving Traffic Safety Culture in Iowa – Phase 2" was a survey of the attitudes and opinions of the citizens of Iowa. **The survey found that 55-56.4 % of those surveyed supported the use of ATE equipment for speed enforcement and that 70% supported the use for red light detection and ticketing.**

The recommendations from this study were to "pursue increase in automated enforcement to reduce speeding related crashes and other aggressive behaviors, such as red light running." These recommendations mirror the research from 2010 and 2007.

In 2014 we saw proposed legislation at the state level to ban automated traffic enforcement. These bills did not pass through to become law. However, the Director of the Iowa Department of Transportation's "Primary Highway System Automated Traffic Enforcement Guidelines" became an administrative rule even though there isn't a state law to correspond to these rules. This IDOT rule appears to be written to severely handicap local government's efforts towards safe roadways and intersections.

Current Statistics

2014 was the third full calendar year with all of the intersections active and recording violations. During 2014 there were a total of 13,676 citations issued. 2240 citations were issued for red light violations and 11436 citations were issued for speed violations. Comparing this data to the violations issued in 2013, there was a 3% (307) increase in citations issued for calendar year 2014.



Since 2011 we have seen a reduction in crashes each year at each intersection where ATE equipment is operating. The chart below lists crashes since 2010 at the intersections where ATE equipment is installed.

Year	Total	PI	PD
2010	34	9	25
2011	28	9	19
2012	26	6	20
2013	19	4	15
2014	25	2	23

In 2013 we had the highest reduction in crashes at these intersections. This year we saw a rise in the total number of crashes from 19 to 25 vehicle crashes. However, we had the lowest number of injury crashes (2) at these intersections since the ATE initiative was started!

Are the traffic cameras having any effect on the driving habits of area drivers? After looking at the statistics for citations and crashes for the time the ATE systems have been installed and running we believe they are. Comparing the year prior to the implementation (2010) to this year, there has been a 27% reduction in crashes at these intersections with a 78% reduction in personal injury crashes! Furthermore, since the start of this initiative there has been a 31% decrease in the number of citations. Keep in mind, in 2011 the ATE equipment wasn't active until mid-March with all of the ATE approaches active by mid-May.

FIELD TRAINING PROGRAM

The Muscatine Police Department's Field Training Program is an intensive, hands-on training program that all new recruits are required to complete upon graduation from the Iowa Law Enforcement Academy. It is structured and organized training which is broken down into four steps or phases. Each step is comprised of a set number of training task lists, which the probationary officer, under the guidance of his/her Field Training Officer (FTO), must master and sign off on. As the probationary officer progresses through each of the steps, he/she is expected to take on more of the work load and demonstrate a continual growth in overall self-proficiency. Upon successful completion of the fourth step, the probationary officer is allowed to begin solo patrol. Each step is approximately one month long but may take longer under extenuating circumstances. The officers that oversee all of this training are known as the field training cadre. The cadre is comprised of all active FTOs, the FTO coordinator and the FTO commander.

The FTO commander is the Patrol Captain Steve Snider. The FTO coordinator is filled by the 2nd Shift Patrol Sergeant Les Wegter. The coordinator is responsible for creating and maintaining the training schedules and training tasks for the probationary officers. The coordinator will facilitate monthly cadre meetings whenever a probationary officer is in training. Should a probationary officer begin to show performance deficiencies during their FTO training, the coordinator will meet with both the probationary officer and his/her FTO and assist them in developing a plan of action that will help the probationary officer bring his/her performance back up to an acceptable level. The FTO coordinator reports to the FTO commander and keeps the commander apprised of probationary officer's progress.

The most crucial position in the field training cadre is that of the Field Training Officer (FTO). The FTO is responsible for conducting all training and completing daily evaluations of the probationary officer's performance. Beginning the first day a probationary officer arrives from the academy, he/she is assigned to an FTO and they become permanent partners throughout the first step of training. This FTO is known as their primary FTO. The probationary will then rotate to two more different FTOs for steps two and three before rotating back to his/her primary FTO for step four of their training. The primary FTO is then able to see how far the probationary officer has advanced in his/her

training. The primary FTO will be the one who recommends the probationary officer advance to solo patrol.

Becoming an FTO (Field Training Officer) is completely voluntary and officers wishing to become an FTO must go through an application process. Once their application is received it is reviewed by the entire FTO cadre. The officers applying must have a solid work record free of any disciplinary issues. They must be self-motivated and able to work well in a team environment. Only officers that have demonstrated an above average work performance are considered for appointment as an FTO. Once the field training cadre votes on which candidates to recommend, those candidates are then reviewed by the FTO coordinator and the FTO commander before final approval is given. Once an officer is selected to become an FTO, he/she is sent to a 40 hour course, which teaches them how to train, evaluate and document the probationary officer's performance.

Some of the recent struggles that have been experienced with this program are the lack of the necessary Field Training Officer training courses. This has put an increased workload on the current FTO's to have to devote increased time and energy into training officers.

Implementation of software designed to assist the FTO's with training began in January of 2013. This involved some customization and inputting the training tasks that we have already developed as a part of the existing program. What this has done for us is that it has streamlined the training process. We no longer keep daily logs of activities and training on paper. The program is paperless system that is maintained online. The new officer's progress in the program can be reviewed by the FTO's, Shift supervisors and Command Staff at any time, by accessing the program using a desk top computer or Mobile Data Computer in a squad car.

The officers selected to become FTOs are some of the best the department has to offer. The majority of FTOs see advancement into special assignments or through promotion. The months that FTOs are assigned to train are very time consuming for them and they generally have little time for anything else. They do this willingly, without complaint and minimal compensation for taking on the extra duty, because each FTO understands the importance of turning out a competent and self-sufficient officer at the end of the training process.

The department continues its implementation of a mentoring program for all new recruits. The program works by pairing a seasoned officer (mentor) with a new recruit. The mentor then takes on the role of coaching the new officer as they transition into their new law enforcement career. The mentor will help the new recruit with everything from finding a place to live to learning and understanding the department's philosophies and politics. The goal of the mentoring program is to increase the department's retention of new officers.

Becoming a mentor is also a voluntary assignment. The mentor fulfills a different role from that of the FTO, therefore they cannot be one in the same. Those officers who volunteer for the mentoring program are screened for their suitability for such an assignment prior to being appointed. We are hopeful that this program will become a successful component in our efforts to slow down the turnover rate within the department by helping our new recruits become better adjusted and more comfortable with making Muscatine their permanent home.

SPECIAL RESPONST TEAM (SRT)

The Muscatine Special Response Team (SRT) is a specialized unit consisting of individuals who have received additional training in weapons handling and tactical maneuvers. The SRT consists of long rifle marksmen, tactical operators and tactical emergency medical personnel, (TEMS). The number of members on the SRT fluctuates depending on manpower, school availability, and interest. The department currently has (5) long rifle marksmen, (12) tactical operators, and (3) TEMS members. (4) Hostage negotiators also work with the SRT when needed. Assignment to the SRT is completely voluntary and officers wishing to be considered for the team must go through an application process.

All SRT members must satisfactorily complete a physical agility test and demonstrate a minimum 90% proficiency with their assigned weapons. Every tactical operator is put through a basic SWAT course prior to being activated as a member. This is usually a week long course and teaches the team member the basics of team movement, dynamic and stealth entry techniques and breaching techniques. Long rifle marksmen are put through a sniper course, which covers stalking techniques and hones shooting skills. Team leaders receive training in tactical operations planning and execution. Hostage negotiators attend a forty hour hostage negotiation school. The (3) TEMS members are paramedics from the Muscatine Fire Department who are also sworn law enforcement individuals. This allows for emergency medical care to be readily available to team members, crime scene victims and suspects.

The Muscatine SRT was officially organized and conducted its first operations in 2001. Since that time, it has been used for the execution of high risk search warrants, to contain and/or engage armed barricaded subjects who have demonstrated a propensity for violence and in a joint hostage rescue mission with the state tactical team. On several occasions it worked jointly with the US Secret Service to provide sight security for a visiting dignitary.

The SRT has continued in its effort to explore new tactics and stay current in the team's methods of operations. SRT members have built lasting liaisons with other region 5 tactical teams. This has helped the department to establish common ground in both tactics and operational standards with the other area teams and these contacts have given us valuable resources we can draw upon should the need ever arise.

Activities

SRT members participate in one training day per month. Members train at handling various scenarios which will cover everything from search warrant raids, barricade/hostage situations to active shooter situations. The SRT also trains in a variety of environments and learns tactics associated with tubular assaults, vehicle assaults, and residential assaults as well as commercial and industrial assaults. This training will often involve the use of role players which helps make the training as realistic as possible. In the past, the SRT has conducted training for the entire patrol division on how to handle an active shooter situation. This department wide training also included training on the incident command system and the department's all hazards plan. The SRT has worked with several local companies regarding preparedness for such events and trained in their facilities using their employees. This year the SRT has continued efforts to reach out to area businesses and schools conducting more of the same type of training.

On one training day this year, SRT conducted training at two residences in the Muscatine area. Each scenario ended differently with the outcome of Sniper initiated assault and tactical entry assault. The newly acquired MRAP was used during the residence assaults.

The SRT also provided firearms and scenario based firearms training to members of the department that are not on the SRT to better their firearms skills and decision making skills. The training with Patrol Division usually occurs yearly in February. This year we were able to use the Shooting Stars indoor shooting range to run officers through several scenarios and stages of fire. The training included a scenario involving a terminated employee and a scenario involving police officer badge recognition among other scenarios and stages of fire.

This year SRT has jointly trained with the Muscatine County Sheriff's Office (MCSO) Tactical Team on three occasions. During these joint agency training exercises we focused on training and utilization of the incident command system as well as the all hazards plan. During one of these training days mock drills involving active shooters, officer rescue, and hostage rescue scenarios were completed at Colorado School, Hon Geneva, and Carver Pump. These mock drills involved the use of Sim Munition weapons and role players. This training helped SRT members become more comfortable working with the MCSO tactical team.

This year the SRT was able to attend valuable out of town training. (2) SRT members attended a National Tactical Officer Association (NTOA) conference in Alabama and (10) SRT members attended the Illinois Tactical Officer Association Conference in Illinois.

Goals

The SRT will continue to strive for improvement and is always looking for new ways in which the team can better serve the citizens of Muscatine. The SRT will continue to seek out training opportunities which offer new tactics and equipment that will help improve our efficiency and expand on our ability to handle the situations the team is called upon for.

SRT has continued to outfit and upgrade members with new and improved equipment. Currently all SRT members are equipped with a level 3 load bearing vest and a ceramic plate to fit the front. The SRT is hoping to acquire new equipment that can improve our communications (radio equipment) and weapon silencers. The SRT would also like to add equipment that would allow us to perform explosive breaching.

We would like to see members of SRT continue to attend tactical schools and to continue training with the MCSO tactical team. Continued training with the MCSO tactical team would allow us to improve our ability to function as a team on call outs. This year the SRT and MCSO tactical team worked together on executing a residential search warrant leading to the arrest of a wanted felon. We anticipate more of these joint agency search warrant executions or call outs in the future.

Finally SRT will strive to use Sim Munitions to train Patrol on maneuvers developed at tactical schools. SRT will hope to provide realistic training with the Sim Munitions to give Patrol and SRT members the ability to perform under stress and make rational and accurate decisions based on each scenario. This upcoming year we are going to focus more of our training on executing simple search warrants.

WHAT ELSE DO WE DO?

Extra duty assignments have become a necessity within the Muscatine Police Department. Many non-probationary and probationary officers alike within the department are involved in an extra duty expertise, with many officers being committed to more than one area. Their dedication to the City of Muscatine in their perspective areas forces them to work additional hours outside of the traditional forty-hour work week. Some of the assignments referred to here include:

- Serious Traffic Accident Investigators
- Field Training Officers
- Firearms Instructors
- Emergency Response Team
- Hostage Negotiators
- Crime Scene Technicians
- Defensive Tactics Instructors
- Defensive Driving Instructors
- Chemical Munitions Instructors
- CPR/AED/First Aide Instructors
- K-9 Handlers
- School Resource Officers

These listed assignments are a vital part of the effectiveness of the Muscatine Police Department. We are fortunate to have police officers who are dedicated to these programs and realize the vital part they play in offering a professionally versatile and well-rounded law enforcement service to the citizens of Muscatine.

Along with these additional duties comes the requirement of additional training to maintain certifications, as well as continuing education requirements, as many of these areas are ever-changing. The officers involved in these assignments are required to keep themselves current in new techniques being developed in things such as Defensive Tactics, Crime Scene Technician, Firearms Instruction, etc... Officers also need to keep up with the new case law that is developed in their areas of expertise to help protect the City, the officers they train and themselves from unnecessary liability. The training involved in maintaining these Instructor Certifications make up much of the Departments training budget.

Officers in the aforementioned positions do so without receiving additional compensation from the City of Muscatine for maintaining their areas of expertise. The officers are only compensated additionally when they are called upon to perform in their area(s) of expertise during their off-duty hours. As can be expected, some of these areas discussed are called upon more than others to perform their assignments. These officers maintain a level of readiness to perform these duties without additional compensation from the City of Muscatine which reflects greatly on their dedication to duty and the citizenry of Muscatine.

Some additional assignments are needed to keep pace with the growing demand from the public to deal effectively with identity thefts, exploitation of minors (preying on minors via the internet) and other cybercrimes such as these.

CONCLUSIONS

2014 was the first year in many years that we did not lose any officers on the department. It was the first year that we did not have to revert back to 8 hour days on day shift. All shifts could operate four 10 hour days. This helps us when it comes to training our officers as we utilize the overlaps in the shifts to train saving overtime money.

We unfortunately had four (4) homicides in Muscatine in 2014, a **300% increase** from the previous year. Other violent crimes, such as sexual assault we saw a **10% reduction** from the previous year. We have made the prosecutions of sexual assaults a high priority. The cooperation between the County Attorney's Office, Child Protection Center and our officers in the fight against sexual assaults has made significant differences in the prosecution of these offenses. All other assaults show a 3% **reduction**. Property crime, in the form of burglaries, thefts, and criminal mischiefs all **declined** in 2014. We saw a slight increase in shoplifting and auto theft in 2014.

The department continues to maintain its accredited status. We are in the process of seeking our fifth (5th) reaccreditation at the Commission on Accreditation for Law Enforcement Agencies (CALEA) conference in November of 2015. Accreditation has helped our officers understand that they are held to higher standards than most departments and they should be proud of their accomplishments as a whole.

As 2014 came to a close, the Muscatine Police Department reflected on yet another great year in service to the community. This is an indication of the commitment to the community, excellence in organization, communication, and leadership, and the loyalty of the men and women who are employed within the department.

Muscatine Police Department

Chief Brett Talkington

MUSCATINE PARKS AND RECREATION DEPARTMENT
2014 LEAGUES, TOURNAMENTS AND SPECIAL EVENTS

*This is a preliminary schedule. Events may be changed, added or deleted without notice.

DATE	EVENT	VENUE	CONTACT	PARTICIPATION
January 11	Recreation Extravaganza	Muscatine Mall	Muscatine Parks and Recreation 563-263-0241	Community Wide
January 24-25	Army Corp. of Engineers Eagle Watch	Pearl City Station	Kevin Zidarich 563-263-7913	Community Wide
March 15	Municipal Golf Course Season Opening	Golf Course	Parks & Recreation Department 563-263-0241	Community Wide
March 29	Kent Stein Park Opens For Season	Kent Stein Park	Parks & Recreation Department 563-263-0241	Community Wide
March 29	Soccer Complex Opens For Season	Soccer Complex	Parks & Recreation Department 563-263-0241	Community Wide
April 1	Day of Caring	Riverfront	Nichole Sorgenfrey 563-263-5963	Community Wide
April 5	Muscatine High School Soccer Tournament	Soccer Complex	Tim Goodwin 563-263-6141	High School
April 5	Hustle Annual 5K Run	City Streets	Michelle Bensken 563-607-0964	Community Wide
April 12	American Cancer Society Fun Run/Walk	Weed Park/MCC	Connie Stineman 563-264-4636	Community Wide
April 18	Buffalo Wild Wings Easter Egg Hunt	Oak Park	Jen Albright 563-263-0285	Community Wide Ages 0-12
April 26	Ss. Mary & Mathias Annual Ball	Pearl City Station	Susan Morford 563-260-0593	Community Wide
April 26	Musco Easter Egg Hunt	Weed Park	Michelle Carlisle 563-263-2281	Musco Employees
April 26-27	Cardinals Baseball Tournament	Kent Stein Park 1,2,3,6,7,8,9,10,12,15,16,17	Clayton McConnaha 563-260-0546	Youth 20-30 Teams
May 3	Muscatine Schools 5K/10K	City Streets	Jason Wester 563-506-0080	Community Wide
May 3	Dan & Angie Sawler	Weed Park Bandstand	Andrea Burke 563-505-9019	Private Party
May 3-4	Cardinals Baseball Tournament	Kent Stein Park 1,2,3,6,7,8,9,12,15,16,17	Clayton McConnaha 563-260-0546	Youth 20-30 Teams
May 3-October 25	Farmers Market	Parking Lot 3 rd & Cedar St	Julie Brannen 563-260-0950	Community Wide

May 4	JDRF Car Show	Riverfront	Brenda Beckman 563-260-4230	Community Wide
May 7	Colorado School Field Trip	Fuller Park	Karen Hartman 563-263-4998	Colorado School
May 8	Parks and Recreation Family Fun Walk	Riverfront	Parks & Recreation Department 563- 263-0241	Community Wide
May 10	Parks and Recreation MLB Pitch, Hit and Run	Kent Stein Park 15	Parks & Recreation Department 563-263-0241	Boys & Girls Ages 7-14
May 10-11	Muscatine Softball Boosters Softball Tournament	Kent Stein Park 1,4,5,11,12, 13,14,16,17	Mike Manjoine 309-791-1398	Youth 40 Teams
May 10-11	Midwest Regional Soccer Tournament	Soccer Complex	Paul Luchowski 440-353-1199	Youth 30-40 Teams
May 16	Madison School Field Day	Weed Park	Becky Eserhaut 563-263-6062	Madison School
May 17	Williams Wedding	Weed Park	Andrew Williams 563-260-3735	Private Party
May 17-18	Cardinals Baseball Tournament	Kent Stein Park 1,6,7,8,9,10, 12, Musser	Clayton McConnaha 563-260-0546	Youth 20-30 Teams
May 22 - Rain Date: May 23	Book House Ceremony	2208 New Hampshire St.	Duffy DeFrance 563-732-2468	Private Party
May 24	Aquatic Center Season Opening	Aquatic Center	Parks & Recreation Department 563-263-0241	Community Wide
May 24	MHS Class of 94' Reunion & 5K	Musser Park	Megan Randall 563-262-9631	Open To Public
May 25	Bike Race Melon City Criterium	Weed Park	Greg Harper 563-264-2086	Community Wide
May 28	Zion Lutheran Church Neighborhood Block Party	Zion Lutheran Church	Cheryl Hollich 563-263-5074	Church Group
May 31- June 1	Cardinals Baseball Tournament	Kent Stein Park 1,2,3,6,7,8,9, 10,12,15,16, 17	Clayton McConnaha 563-260-0546	Youth 20-30 Teams
June 7-8	Cardinals Baseball Tournament	Kent Stein Park 1,2,3,6,7,8,9, 10,12,15,16, 17,Musser	Clayton McConnaha 563-260-0546	Youth 25-30 Teams
June 7-8	Iowa USSSA Softball Tournament	Kent Stein Park 4,5,11,12,13, 14	Rex Petersen 563-570-4182	Youth 25-30 Teams

June 13-15	Muscatine Soccer Club Tournament	Soccer Complex	Meagan Randall 563-299-4379	Youth 100 Teams
June 16-20	Challenger Sports Soccer Camp	Soccer Complex	Max Cookson 913-232-5180	Youth 80-100 Players
June 19	YPN Kickball	Weed Park	Stephanie Little 563-263-3144	Private Party
June 20-22	Muscatine Soccer Club Tournament	Soccer Complex	Meagan Randall 563-299-4379	Youth 60 Teams
June 21	St. Mary's Church Procession	St. Mary's to St. Mathias	Michelle Schaapveld 563-554-9539	Church Group
June 21	Open Heart Ministry	Riverfront Shelter	Mary Magdelene 563-424-0895	Church Group
June 23-27	Boy Scouts of America Camp	Weed Park	Stacy Lambert 563-554-9589	Boy Scouts
June 25	Aircraft Demonstrations By J.A.A.R.S.	Muscatine Municipal Airport	Randy & Gin Pophan 563-349-5543	Open To Public
June 27-28	Muscatine High School Softball Tournament	Kent Stein Park 4,5,11	Tim Goodwin 563-263-6141	High School 10 Teams
June 28	"Pack The Bus" School Supply Drive	Downtown/ 2 nd Street	United Way 563-263-5963	Community Wide
June 28	Pancreatic Cancer Bike Ride	Pearl City Station	Lyndsey El Bahi 563-299-1510	Open To Public
July 4	Muscatine Symphony Orchestra	Pearl City Station	Carolyn Airola 563-264-2071	Community Wide
July 4	Parade	Downtown	Greg Jenkins 563-263-8895	Community Wide
July 4	Fireworks	Riverfront	Greg Jenkins 563-263-8895	Community Wide
July 11-13	Great River Tennis Association Jr. Tournament	Weed Park	Matt Lettington 563-554-9140	Youth Players
July 13	Vineyard Church 20 th Anniversary Service	Weed Park Band Stand	Ray Oehme 563-299-5236	Community Wide
July 13	Vendor Show	Parking Lot 3 rd & Cedar	Tiffany Hood 563-940-9669	Community Wide
July 19	Special Olympics Tournament	Kent Stein Park 4 & 5	Jason Miller 563-263-9996	Special Olympics Athletes
July 19	5K Color Run	City Streets	Chris Anderson 563-299-7387	Community Wide
July 20-27	Great River Days	Riverfront	Kerry Kellor 563-571-0155	Community Wide
July 26	Great River Days Parade	Downtown	Kerry Kellor 563-571-0155	Community Wide
July 26	Bill Lear Memorial Softball Tournament	Kent Stein Park 12,16,17	Rex Petersen 563-570-4182	Adult Softball
July 31- August 3	Iowa Soccer Association College Search Kickoff	Soccer Complex	Ramona Barber 515-223-0987	Youth 96 Teams

August 2	HNI 5K Run	Riverfront	Tammy Lange 563-272-2497	Community Wide
August 9	ATofV Prayer Walk	City Streets	Vickie Bragg 563-571-7547	Community Wide
August 16	Watermelon Stampede 5K+10K Run/Walk	Muscatine Streets	Dell Wagner Running Club	Community Wide
August 17	Picnic – HNI Corporation	Weed Park	Peggy Starkweather 563-272-7907	HNI Employees
August 23	Musser Movie Night	Musser Park	Edgar Solis 563-263-1661	Musserville Community
August 23-24	Iowa USSSA Softball Tournament	Kent Stein Park 1,4,5,11,12,13	Rex Petersen 563-570-4182	Youth 25-30 Teams
August 29-September 1	Muscatine Soccer Club Tournament	Soccer Complex	Meagan Randall 563-299-4379	Youth 75 Teams
August 31	Vineyard Church Movie Night	Weed Park	Vineyard Church Ray Oehme 563-299-5236	Community Wide
September 1	Nueva Cosecha	Riverside Park	Ovidio Barrios 563-607-4069	Community Wide
September 7	International Fair	Pearl City Station	Rosa Mendoza 563-264-8883	Community Wide
September 20-21	Midwest Regional Soccer Tournament	Soccer Complex	Paul Luchowski 440-353-1199	Youth 30-40 Teams
September 24	Day of Caring	Riverfront	United Way of Muscatine	Community Wide
September 27	Adult Softball Tournament Benefit	Kent Stein Park 12,16, 17	John Hesseling 563-506-9945	Adult Teams
September 27-28	Midwest Regional Soccer Tournament	Soccer Complex	Paul Luchowski 440-353-1199	Youth 30-40 Teams
September 28	Bike/Piano Parade	Art Center and Streets	Muscatine Art Center 563-263-8282	Community Wide
September 28	Greenwood Cemetery Walk	Greenwood Cemetery	Parks and Recreation Department 563-263-0241	Community Wide
October 2	MHS Homecoming Parade	City Streets	MHS 563-263-6141	Muscatine School District Students
October 3	MHS Homecoming Senior March	City Streets/ Riverfront	MHS 563-263-6141	MHS Students
October 4	4H Fun Run/Walk	Musser Park/ Riverfront	Becki Petersen 563-263-5701	Community Wide
October 5	Muscatine Crop Walk	Muscatine Riverfront	Muscatine Crop Walk Committee Lynn Kelly 563-264-2855	Community Wide
October 18	Blue Zones Healthy Living Festival	Community Wide	Blue Zones 563-263-0294	Community Wide
October 18	Blues Showcase	Pearl City Station	Keep Muscatine Beautiful 563-343-0359	Community Wide

October 18	Halloween Block Party	200 Block Park Avenue/ 100 Block Lord Avenue	Tonya Cook 563-607-0771	Community Wide
October 23	MHS Cross Country	Fuller Park	MHS Athletics 563-263-6141	High School Teams
October 25	Fall Festival	Muscatine Mall	Parks and Recreation Department 563-263-0241	Community Wide
November 14-15	Miss Muscatine Vendor Fair	Pearl City Station	Kindra Plett 563-299-2905	Community Wide
November 15	Turkey Trot 5K Run/Walk	Muscatine Municipal Golf Course	Parks and Recreation Department 563-263-0241	Community Wide
December 1-8	Celebration of Christmas Trees	Pearl City Station	Cindy Fargo 563-263-0433	Community Wide
December 5	Holiday Stroll	Downtown Muscatine	Carla Pinner 563-262-0552	Community Wide
December 5	Candy Cane Hunt	Riverfront/ Pearl City Station	Parks and Recreation Department 563-263-0241	Community Wide
December 20	Elves Workshop	Muscatine Mall	Parks and Recreation Department 563-263-0241	Community Wide
January 24, 2015	Snowpile Treasure Hunt	Muscatine Municipal Golf Course	Parks and Recreation Department 563-263-0241	Community Wide

Revised 10-15-2014

CITY OF MUSCATINE				CITY OF MUSCATINE				CITY OF MUSCATINE					
MONTHLY SALES REPORT				MONTHLY SALES REPORT				CONCESSION STAND MONTHLY SALES REPORT					
								Mar-14					
DATE	AQUATIC CENTER SALES			KENT STEIN SALES			SOCCER COMPLEX SALES			TOTAL SALES			COMMISSION
	INCLUDING TAX	NET OF TAX	CITY COMM.	INCLUDING TAX	NET OF TAX	CITY COMM.	INCLUDING TAX	NET OF TAX	CITY COMM.	INCLUDING TAX	NET OF TAX	COMMISSION	
1	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2	-	-	-	-	-	-	-	-	-	-	-	-	-
3	-	-	-	-	-	-	-	-	-	-	-	-	-
4	-	-	-	-	-	-	-	-	-	-	-	-	-
5	-	-	-	-	-	-	-	-	-	-	-	-	-
6	-	-	-	-	-	-	-	-	-	-	-	-	-
7	-	-	-	-	-	-	-	-	-	-	-	-	-
8	-	-	-	-	-	-	-	-	-	-	-	-	-
9	-	-	-	-	-	-	-	-	-	-	-	-	-
10	-	-	-	-	-	-	-	-	-	-	-	-	-
11	-	-	-	-	-	-	-	-	-	-	-	-	-
12	-	-	-	-	-	-	-	-	-	-	-	-	-
13	-	-	-	-	-	-	-	-	-	-	-	-	-
14	-	-	-	-	-	-	-	-	-	-	-	-	-
15	-	-	-	-	-	-	-	-	-	-	-	-	-
16	-	-	-	-	-	-	-	-	-	-	-	-	-
17	-	-	-	-	-	-	-	-	-	-	-	-	-
18	-	-	-	-	-	-	-	-	-	-	-	-	-
19	-	-	-	-	-	-	-	-	-	-	-	-	-
20	-	-	-	-	-	-	-	-	-	-	-	-	-
21	-	-	-	-	-	-	-	-	-	-	-	-	-
22	-	-	-	-	-	-	-	-	-	-	-	-	-
23	-	-	-	-	-	-	-	-	-	-	-	-	-
24	-	-	-	-	-	-	-	-	-	-	-	-	-
25	-	-	-	-	-	-	-	-	-	-	-	-	-
26	-	-	-	-	-	-	-	-	-	-	-	-	-
27	-	-	-	-	-	-	-	-	-	-	-	-	-
28	-	-	-	-	-	-	-	-	-	-	-	-	-
29	-	-	-	-	-	-	-	-	-	-	-	-	-
30	-	-	-	-	-	-	500.75	467.99	70.20	500.75	467.99	70.20	-
31	-	-	-	-	-	-	111.50	104.21	15.63	111.50	104.21	15.63	-
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 612.25	\$ 572.20	\$ 85.83	\$ 612.25	\$ 572.20	\$ 85.83	-
16% COMMISSION	\$ -	-	(Totals should approximately =)	\$ -	-	(Totals should approximately =)	\$ 85.83	(Totals should approximately =)	-	\$ 85.83	(Totals should approx. equal)	-	-

CITY OF MUSCATINE
CONCESSION STAND MONTHLY SALES REPORT
april

[illegible]

April May

Bev = \$5,330

CITY OF MUSCATINE
CONCESSION STAND MONTHLY SALES REPORT
JUNE

[illegible]

CITY OF MUSCATINE
CONCESSION STAND MONTHLY SALES REPORT
JULY

DATE	AQUATIC CENTER SALES			KENT STEIN SALES			SOCCER COMPLEX SALES			TOTAL SALES		
	INCLUDING TAX	NET OF TAX	CITY COMM.	INCLUDING TAX	NET OF TAX	CITY COMM.	INCLUDING TAX	NET OF TAX	CITY COMM.	INCLUDING TAX	NET OF TAX	COMMISSION
1	\$ -	\$ -	\$ -	\$ 1,590.25	\$ 1,486.21	\$ 222.93	\$ -	\$ -	\$ -	\$ 1,590.25	\$ 1,486.21	222.93
2	-	-	-	898.75	839.95	125.99	-	-	-	898.75	839.95	125.99
3	554.00	517.76	77.66	2,640.25	2,467.52	370.13	-	-	-	3,194.25	2,985.28	447.79
4	338.50	316.36	47.45	-	-	-	-	-	-	338.50	316.36	47.45
5	-	-	-	-	-	-	-	-	-	-	-	-
6	784.50	733.18	109.98	-	-	-	23.00	21.50	3.23	807.50	754.68	113.21
7	1,034.50	966.82	145.02	845.00	789.72	118.46	-	-	-	1,879.50	1,756.54	263.48
8	840.50	785.51	117.83	1,022.25	955.37	143.31	-	-	-	1,862.75	1,740.88	261.14
9	821.00	767.29	115.09	326.75	305.37	45.81	-	-	-	1,147.75	1,072.66	160.90
10	683.00	638.32	95.75	400.00	373.83	56.07	-	-	-	1,083.00	1,012.15	151.82
11	416.75	389.49	58.42	-	-	-	-	-	-	416.75	389.49	58.42
12	595.25	556.31	83.45	127.50	119.16	17.87	525.25	490.89	73.63	1,248.00	1,166.38	174.95
13	984.50	920.09	138.01	-	-	-	75.75	70.79	10.62	1,060.25	990.88	148.63
14	491.25	459.11	68.87	745.75	696.96	104.54	-	-	-	1,237.00	1,156.07	173.41
15	13.75	12.85	1.93	565.50	528.50	79.28	-	-	-	579.25	541.35	81.21
16	240.50	224.77	33.72	-	-	-	-	-	-	240.50	224.77	33.72
17	388.00	362.82	54.39	-	-	-	-	-	-	388.00	362.82	54.39
18	503.50	470.56	70.58	-	-	-	-	-	-	503.50	470.56	70.58
19	532.50	497.66	74.65	-	-	-	-	-	-	532.50	497.66	74.65
20	741.00	692.52	103.88	-	-	-	-	-	-	741.00	692.52	103.88
21	842.25	787.15	118.07	-	-	-	-	-	-	842.25	787.15	118.07
22	823.50	769.63	115.44	-	-	-	-	-	-	823.50	769.63	115.44
23	554.50	518.22	77.73	-	-	-	-	-	-	554.50	518.22	77.73
24	376.00	351.40	52.71	-	-	-	-	-	-	376.00	351.40	52.71
25	78.25	73.13	10.97	-	-	-	-	-	-	78.25	73.13	10.97
26	235.50	220.09	33.01	-	-	-	-	-	-	235.50	220.09	33.01
27	386.50	361.21	54.18	-	-	-	-	-	-	386.50	361.21	54.18
28	167.75	156.78	23.52	-	-	-	-	-	-	167.75	156.78	23.52
29	482.00	450.47	67.57	-	-	-	-	-	-	482.00	450.47	67.57
30	435.00	406.54	60.98	-	-	-	-	-	-	435.00	406.54	60.98
31	383.50	358.41	53.76	-	-	-	1,313.50	1,227.57	184.14	1,697.00	1,585.98	237.90
TOTALS	\$ 14,727.75	\$ 13,764.25	\$ 2,064.62	\$ 9,162.00	\$ 8,562.59	\$ 1,284.39	\$ 1,937.50	\$ 1,810.75	\$ 271.62	\$ 25,827.25	\$ 24,137.59	\$ 3,620.63
15% COMMISSION		\$ 2,064.64	(Totals should approximately =)		\$ 1,284.39	(Totals should approximately =)		\$ 271.61	(Totals should approximately =)		\$ 3,620.64	(Totals should approx. equal)
				3110-30		\$ 8,545.71		Bev = \$7,336	Bev:	Gross \$ 7,336.00	Net \$ 6,856.07	Tax \$ 479.93
					3230-30		\$ 6,856.07	See bottom line of	Food:	\$ 18,491.25	\$ 17,281.54	\$ 1,209.71
					2100-00		\$ 1,689.63	monthly cash sheet		\$ 25,827.25	\$ 24,137.62	\$ 1,689.63

August

[illegible]

CITY OF MUSCATINE
CONCESSION STAND MONTHLY SALES REPORT
 September

DATE	AQUATIC CENTER SALES			KENT STEIN SALES			SOCCER COMPLEX SALES			TOTAL SALES		
	INCLUDING TAX	NET OF TAX	CITY COMM.	INCLUDING TAX	NET OF TAX	CITY COMM.	INCLUDING TAX	NET OF TAX	CITY COMM.	INCLUDING TAX	NET OF TAX	COMMISSION
1	\$ 354.25	\$ 331.07	\$ 49.66		\$ -	\$ -	\$ 748.50	\$ 699.53	\$ 104.93	\$ 1,102.75	\$ 1,030.60	154.59
2		-	-		-	-		-	-	-	-	-
3		-	-		-	-		-	-	-	-	-
4		-	-		-	-		-	-	-	-	-
5		-	-		-	-		-	-	-	-	-
6		-	-		-	-	532.25	497.43	74.61	532.25	497.43	74.61
7		-	-		-	-	705.00	658.88	98.83	705.00	658.88	98.83
8		-	-		-	-		-	-	-	-	-
9		-	-		-	-		-	-	-	-	-
10		-	-		-	-		-	-	-	-	-
11		-	-		-	-		-	-	-	-	-
12		-	-		-	-		-	-	-	-	-
13		-	-		-	-	700.75	654.91	98.24	700.75	654.91	98.24
14		-	-		-	-	189.50	177.10	26.57	189.50	177.10	26.57
15		-	-		-	-		-	-	-	-	-
16		-	-		-	-		-	-	-	-	-
17		-	-		-	-		-	-	-	-	-
18		-	-		-	-		-	-	-	-	-
19		-	-		-	-		-	-	-	-	-
20		-	-		-	-	1,367.50	1,278.04	191.71	1,367.50	1,278.04	191.71
21		-	-		-	-	595.50	556.54	83.48	595.50	556.54	83.48
22		-	-		-	-		-	-	-	-	-
23		-	-		-	-	276.00	257.94	38.69	276.00	257.94	38.69
24		-	-		-	-		-	-	-	-	-
25		-	-		-	-		-	-	-	-	-
26		-	-		-	-		-	-	-	-	-
27		-	-	257.50	240.65	36.10	1,502.25	1,403.97	210.60	1,759.75	1,644.62	246.70
28		-	-		-	-	432.00	403.74	60.56	432.00	403.74	60.56
29		-	-		-	-		-	-	-	-	-
30		-	-		-	-	164.75	153.97	23.10	164.75	153.97	23.10
31		-	-		-	-		-	-	-	-	-
TOTALS	\$ 354.25	\$ 331.07	\$ 49.66	\$ 257.50	\$ 240.65	\$ 36.10	\$ 7,214.00	\$ 6,742.05	\$ 1,011.32	\$ 7,825.75	\$ 7,313.77	\$ 1,097.08
15% COMMISSION		\$ 49.66	(Totals should approximately =)		\$ 36.10	(Totals should approximately =)		\$ 1,011.31	(Totals should approximately =)		\$ 1,097.07	(Totals should approx. equal)
				3110-30		\$ 4,128.32		Bev = \$3,869.50	Bev:	Gross \$ 3,869.50	Net \$ 3,616.36	Tax \$ 253.14
				3230-30			\$ 3,616.36	See bottom line of monthly cash sheet	Food:	\$ 3,956.25	\$ 3,697.43	\$ 258.82
				2100-00			\$ 511.96			\$ 7,825.75	\$ 7,313.79	\$ 511.96

CONCESSION STAND MONTHLY SALES REPORT

October

DATE	AQUATIC CENTER SALES			KENT STEIN SALES			SOCCER COMPLEX SALES			TOTAL SALES		
	INCLUDING TAX	NET OF TAX	CITY COMM.	INCLUDING TAX	NET OF TAX	CITY COMM.	INCLUDING TAX	NET OF TAX	CITY COMM.	INCLUDING TAX	NET OF TAX	COMMISSION
1		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	-
2		-	-		-	-		-	-	-	-	-
3		-	-		-	-		-	-	-	-	-
4		-	-	10.50	9.81	1.47	523.25	489.02	73.35	533.75	498.83	74.82
5		-	-	99.50	92.99	13.95		-	-	99.50	92.99	13.95
6		-	-		-	-		-	-	-	-	-
7		-	-		-	-		-	-	-	-	-
8		-	-		-	-		-	-	-	-	-
9		-	-		-	-		-	-	-	-	-
10		-	-		-	-	273.00	255.14	38.27	273.00	255.14	38.27
11		-	-		-	-	773.75	723.13	108.47	773.75	723.13	108.47
12		-	-		-	-	148.00	138.32	20.75	148.00	138.32	20.75
13		-	-		-	-		-	-	-	-	-
14		-	-		-	-		-	-	-	-	-
15		-	-		-	-		-	-	-	-	-
16		-	-	-	-	-		-	-	-	-	-
17		-	-	-	-	-		-	-	-	-	-
18		-	-	-	-	-		-	-	-	-	-
19		-	-	-	-	-		-	-	-	-	-
20		-	-	-	-	-		-	-	-	-	-
21		-	-	-	-	-		-	-	-	-	-
22		-	-	-	-	-		-	-	-	-	-
23		-	-	-	-	-		-	-	-	-	-
24		-	-	-	-	-	300.50	280.84	42.13	300.50	280.84	42.13
25		-	-	-	-	-	247.75	231.54	34.73	247.75	231.54	34.73
26		-	-	-	-	-	19.50	18.22	2.73	19.50	18.22	2.73
27		-	-	-	-	-		-	-	-	-	-
28		-	-	-	-	-	-	-	-	-	-	-
29		-	-	-	-	-	-	-	-	-	-	-
30		-	-	-	-	-	-	-	-	-	-	-
31		-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$ -	\$ -	\$ -	\$ 110.00	\$ 102.80	\$ 15.42	\$ 2,285.75	\$ 2,136.21	\$ 320.43	\$ 2,395.75	\$ 2,239.01	\$ 335.85
			(Totals should			(Totals should			(Totals should			(Totals should
15% COMMISSION	\$ -		approximately =)		\$ 15.42	approximately =)		\$ 320.43	approximately =)		\$ 335.85	approx. equal)